

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Wells, Mayor

Leo Hendricks, Village Administrator

Melinda Boyd, (Fiscal Officer)

December 23, 2024

On December 23, 2024, the Council met in regular session at the Village Community Building and was called to order by Mayor Robert Wells at 7:00 PM.

Roll call of Council Members Present by Mayor Wells:

Amy Wiseley
Becky Nye

Ann Burrell
Melissa Caudill

Jeri Wenger (P)
Bridget Shepherd

Village Employees in attendance:

Leo Hendricks (Village Administrator)
Craig Bowman
Melinda Boyd

Village Residents or other in attendance were:

Sharon May
Betsy Bakies
Mike Wenger

Mark Boyd
Austin Pahl
Mike Bakies

All reports, minutes and agendas are sent electronically to all of the Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

A motion was made by Jeri Wenger to approve the minutes of the November 25, 2024 meeting and Bridget Shepherd seconded it.
Motion passed 6-0

Reading of and motion to accept the agenda for the December 23, 2024 meeting was made by Ann Burrell and Jeri Wenger seconded
Motion Passed 6 – 0

Approval of recurring expenditures, Becky Nye and Jeri Wenger abstained from voting due to Robert Wenger and John Nye payroll. Ann Burrell motioned to approve, and Amy Wiseley seconded. Motion passed 4 – 0. Becky and Jeri abstained from voting due to payroll conflicts

Amy Wiseley motioned to pay non-recurring bills for November and Melissa Caudill seconded it. Motion passed 5-0

Reading and motion to accept the financial documents/bank reconciliation/fund summary and bank statements as presented. A motion to accept was made by Jeri Wenger and Amy Wiseley seconded it. Motion passed 6 - 0.

Public Participation:

Regarding the well field bids, Austin Pahl asked what would happen if the minimum bid is not met. Leo advised him the ad would be ran again in local newspapers.

Departmental Reports:

VCO Sharon May:

2024 VCO yearly calendar

- December 1 Christmas in the Park was loved by all
- December 22 Village Christmas caroling by anyone who wanted to participate had a great time.
- February 22, 2025 Baked steak dinner firework fund raiser

Zoning:

Craig has been reviewing zoning ordinances to see where gaps are. Ann will contact the City of Findlay regarding their moratorium.

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell

Amy thanked Leo for his donation to Jeremy Oldaker for his help with the putting up and taking down the Christmas lights. In her opinion, Council needs to donate \$10.00 each to donate to Jeremy. She did mention that Joe Kennedy has a large amount of C7 bulbs. The majority clear but some colored in the mix.

Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:

- Becky and Melissa are both posting on Facebook.
- Becky has been reviewing payments and receipts but abstaining from anything that is related to her in some way.

Buildings and Grounds and Records: Jeri Wenger (P) & Bridget Shepherd

Nothing on buildings. Jeri has been working on a records policy. She will be putting it on the agenda in the next month or 2.

Village Administrator, Leo Hendricks

The billing software upgrade has been ordered and will be installed after January 1st on the utility office modified laptop.

Many thanks to Amy Wiseley, Jeremy Oldaker, Keith Hendricks, and Mike Wenger for repairing and installing the Christmas Decorations.

Applied for and were awarded the annual PEP Insurance Safety Grant.

Awaiting check to purchase approximately \$925 in road construction and safety signs.

Water Related

The Well field farming contract was advertised for bids for a new contract. Will open bids at the December 23rd meeting. This will be a five-year contract.

USG Water advised that the vent could be installed after the first of the year, coordinating with the weather.

Hempy Water took media samples from both softeners and sent to a testing laboratory. Received initial reports that indicated severe fouling. Will be meeting with Hempy and the media firm on December 30th to review results and look at options and costs for cleaning or media replacement.

Advised the EPA of the softener testing and the Tower plan and they moved the completion date for the work to be completed no later than March 31st , 2025.

Continuing to acquire items for the SWAPP grant implementation.

The Mayor is forming a committee consisting of community and business persons to help develop the Source Water Area Protection Plan. We will then have to submit the plan for final approval and implement the plan. We need to prioritize this due to deadlines for reimbursement. June deadline.

Need to start serious evaluation of the water system and update the 5-year forecast proforma for use in evaluating pending needed rate increases. Will need to consider meter replacements, tower maintenance/painting, softener repairs, line leak repairs, increased chemical, and utility costs.

Had 16 delinquencies this month with no disconnects.

Website: 55 people have signed up so far for text or email alerts and news.

Paystar Statistics to date - during the November payment month:

45 customers or 25% of the total water/sewer customers used the Paystar option for \$4,929 in collections.

The 34-month average is 36 customers or 19.8% utilizing Paystar each month.

Total transactions of 1212 and collections to date are \$128,389.

Sewer/Storm Sewer Related

Planning on lagoon treatment next year. The last treatment was in 2022 and is typically done every 3-4 years. Received a quote for \$11,033 to treat all three ponds from the firm which has done the treatment in past years. This has been included in the 2025 budget.

Streets

Will be advertising for sale by bid excess, obsolete equipment.

Any funds received from sales would be placed in the capital fund for future equipment purchases.

Mike & Austin completed leaf collection and converted the truck to snow mode.

Veterans Parkway

The banners have been removed and stored for the winter.

Zoning

A comprehensive review of our existing zoning ordinance needs to be conducted. This was adopted in 1989 and has had only one minor change.

Village Employees

Mike Bakies

Continuing to evaluate & repair issues with softening system.

Daily tasks on water & sewer operation/monitoring

Monthly EPA water & sewer reporting

Mindy Boyd

Fiscal officer duties.

John Nye

Working with consumers on billing issues and new user sign ups.

Doing receipt and billing entries, learning processes.

John will be on vacation during the month of January. Mindy and I will try to fill in.

Mike Wenger

Performed monthly meter readings, distributed delinquent notices.

Worked on preparing excess equipment for auction.

Austin DesGranges

Worked on preparing excess equipment for auction.

Craig Bowman

Nothing to report

Village Solicitor John Filkins informed Council that on December 4, 2024, Mr. Tanners attorney filed a motion to lift the bench warrant. The pre-trial hearing was scheduled for December 17, 2024 but Mr. Tanners attorney was not aware of it and they have rescheduled for January 14, 2024 at 10:30 am. This all has to do with the non-running and non-registered vehicles and junk outside his building.

Mayor's report and New Business

Fiscal Officer Melinda Boyd

- Becky is on the schedule for cleaning in January
- January 27, 2025 is the next Council meeting at the Town Hall at 7 pm.

A motion was made by Jeri Wenger and seconded by Ann Burrell to approve Resolution 06-2024, proposed modifications to the fee scheduled regarding solid waste disposal rates and charges of the Hancock County Solid Waste Management District.

Approved 6-0

A motion was made by Becky Nye and seconded Amy Wiseley to approve the bid for the well field rent. We received 1 bid and it was made by Dennis Altvater at a price of \$3,025/year for 5 years.

Motioned approved 6-0

A motion was made by Becky Nye and seconded by Melissa Caudill to adjourn the December 23, 2024 Council meeting at 7:44

passed 6-0

MAYOR

FISCAL OFFICER