

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Leo Hendricks, Village Administrator

Melinda Boyd, (Fiscal Officer)

December 18, 2023

On December 18, 2023, the Council met in regular session at the Village Park Community Building and was called to order by Mayor Robert Brooks at 7:00 PM.

Roll call by Mayor Brooks of Council Members Present:

Amy Wiseley
Becky Nye

Ann Burrell (P)
Robert Greene

Jeri Wenger
Melissa Caudill

Village Employees in attendance:

Leo Hendricks (Village Administrator)
John Filkins (Village Solicitor)
Robert “Mike” Wenger (Maintenance)

Village Residents in attendance were:

Sharon May, Bob Wells

All reports, minutes and agendas are sent electronically to all of the Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the November 27, 2023 meeting was made by Bob Greene and Jeri Wenger seconded it.
Motion passed 6 - 0.

Reading of and motion to accept the agenda for the December 18, 2023 meeting was made by Ann Burrell and seconded by Amy Wiseley
Motion Passed 6 – 0

Reading of and a motion to accept the payment of the bills as presented Jeri Wenger motioned to accept the payment and seconded by Amy Wiseley.

Motion passed 6 – 0.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented. Ann Burrell motioned to accept, and Jeri Wenger seconded it.

Motion passed 6 - 0.

Public Participation:

Departmental Reports:

VCO Sharon May:

Informed Sharon that I, Mindy, sent an email to Wendy French regarding the bench and the fence that was destroyed by someone running over it. The park did see the video from the gas station but could not get a plate number.

Sharon also inquired about the purchasing of a lawn mower for the park. It will be voted on tonight.

2024 VCO yearly calendar

- February 24, VCO Baked steak and chicken supper.
- March 30th Easter egg hunt
- April 13 Veteran Parkway Spaghetti Supper
- May 11th reverse raffle
- June 14 and 15th Village garage sales
- July 25, 26, 27 Vanlue Fest
- September 30 Veterans Parkway chicken BBQ
- October 24th Trick or treat.
- November
- December 1 Christmas in the Park
- December 22 Village Christmas caroling

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell (P)

- Ann said at this time the carry over balance to the new year is \$1503.02.
- Amy inquired about 2024 paving maps and if Blanchard St was included. Blanchard St will be done in 2025.
- Amy thanked the Mayor & Stephane Brooks, Keith Hendricks, and Jeremy Oldaker for hanging the Christmas lights.

Zoning:

- A violation notice has been sent to Mr. Tanner at 110 Center St.
- Toby Brooks has been notified regarding the alley way between his lot and Shepherds property but we have not received anything in return from him.
- The alley between Chow and Robbie's property has been submitted to the County Auditor's office and then it will go to the Records office.

Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:

- Nothing new for Finance or Public relations.
- Becky and Melissa are both posting on Facebook.

Buildings and Grounds and Records: Jeri Wenger & Robert Greene:

- Jeri finished the recommendations for the records committee.

Village Administrator, Leo Hendricks

- Met with Craig Bowman and Mark Thomas on zoning procedures for potential zoning classification changes regarding request by Jared Fry. Mark shared his experience and suggested Craig meet with Regional Planning for further guidance. Craig met with them and has some recommendations for Council.
- Ads were placed on the village website, Facebook, the Progressor-Times, and The Courier for the positions of Fiscal Officer and Utility Clerk. Have received a few resumes so far.
- Posted notices on Facebook and the village website regarding the 2024 vacancies on Village Council.
- Working with Becky and Mindy on final 2024 budget.
- Working with Chad Duling of AG-PRO of Ottawa on potential purchase of a zero-turn mower for the park. Will be able to purchase from the 2023 budget. and by buying now will beat a price increase slated for January, 2024.

American Rescue Plan Act (ARPA)

- SOS (Data command) will be in on December 20th to do the additional needed upgrades. This work is needed in order to comply with EPA cybersecurity. and functional areas.
- Received 16 more new iPerl electronic water meters for replacement as needed, making total on hand 18. Currently 11 have been installed so far.

Water Related

- Have noticed an increase in water production and suspect another potential leak. Mike and Austin are actively checking with the listening device to try and pinpoint the leak before freezing weather.
- Jim Hunter has announced that he would like to retire at the end of January,

2024. I met with Mike Bakies of Carey, and he said he would be willing to replace He currently is the operator for Carey and filled in when Jim was on vacation. He will take the job for the same pay rate as Jim received. The plan is for Mike & Jim to both be employed during January, 2024 for cross-training in our operations. *** See Ordinance 2023-08 for hiring Mike.

- Met with representatives of GLCAP to do further updates of GIS surveys of water, sanitary, and storm sewer maps. Received new wall maps of sanitary and storm sewer systems as located. Also received scanned digital files of existing legacy maps/documents. Continuing to work on the Lead & Copper Compliance report as required by the EPA. The L & C reports are due no later than October 18, 2024.
- Corr-Pro will be in during the next week to remove the cathode from the water tower for the winter season.
- Had 19 delinquencies this month with no disconnects.
- Website: 46 people have signed up so far for text or email alerts and news.
- Paystar Statistics to date - during the November payment month:
- 37 customers or 20.4% of the total water/sewer customers used the Paystar option for \$4,345 in collections.
- The 22-month average is 32 customers or 17.5% utilizing Payster each month.
- Total transactions of 696 and collections to date are \$74,521.
- Sewer/Storm Sewer Related
- Updating GIS sewer system maps as per surveys.

Streets

- John is reviewing wording for the potential vacation of alley & street right of way between Shepherd & Brooks properties. Awaiting letter of intent from Toby Brooks.
- Leaf collection wrapped up on December 4th.

Mayor's report and New Business

- Next meeting is January 22, 2024 at 7 pm at the town hall.
- Purchase of a new mower for the park.
- Swore in Council woman Ann Burrell for a Council seat.
- Mark Goodman approached Robbie about a company that is looking for open areas to put solar panels in. These would be 30' in the air on poles. They would pay the Village \$1500/acre per year. The company is out of New Jersey. Jeri researched solar panels and she stated that windmills can be recycled but solar panels can not be. Questions need to be answered first, such as who benefits from these solar panels, EPA review and what happens to these panels when they are done.
- The Mayor also asked Council to be out in the public more so people know who they are voting for and who they can go to if there is a problem.

Fiscal Officer Melinda Boyd

- Becky is on the schedule for cleaning in January.
- The Mayor’s bond renewal will not be renewed due to the open position. Once a Mayor is appointed, he or she will get bonded.
- A copy of the meeting schedule was given to the Council.
- Copies of the resumes we received for Water clerk or admin was given to the Council.

Motion to approve Ordinance 2023-08, Hiring of Mike Bakies for \$1,250.00/month and will be split equally between water and sewer fund.

Ann motioned to approve, and Jeri Wenger seconded it.

Motion approved 6-0.

Motion to approve Ordinance 2023-09 an amendment of Ordinance 2015-12, enacting an income tax in the Village of Vanlue. This is necessary to comply with HB33 and is needed to comply with Chapter 718 of the Ohio Revised Code. Ann Burrell motioned to approve, and Bob seconded it.

Motion approved 6-0.

Motion to approve the purchase of a new lawn mower for the park in the amount of \$8935.01, which will be paid back over 36 months at \$248.19/month. A motion was made by Melissa Caudill and Jeri Wenger seconded it.

Motion approved 6-0

A motion was made by Melissa Caudill and seconded by Bob Greene to adjourn the December 18, 2023 Village of Vanlue Council meeting at 7:38 pm

Motion passed 6-0

MAYOR

FISCAL OFFICER