

# VILLAGE OF VANLUE

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124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890  
Phone 419-387-7745

**Robert Wells, Mayor**

**Leo Hendricks, Village Administrator**

**Melinda Boyd, (Fiscal Officer)**

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**February 24, 2025**

On February 24, 2025, Council met in regular session at the Village Town Hall and was called to order by Mayor Robert Wells at 7:00 PM.

**Roll call of Council Members Present by Mayor Wells:**

Amy Wiseley  
Becky Nye

Anne Burrell Absent  
Melissa Caudill

Jeri Wenger (P)  
Bridget Shepherd

**Village Employees in attendance:**

Leo Hendricks (Village Administrator)  
Mindy Boyd, (Fiscal Officer)

**Village Residents or other in attendance were:**

All reports, minutes and agendas are sent electronically to all of Council prior to the meeting so they can be reviewed by Council members and the mayor. The same reports are available to the public at the meeting.

A motion was made by Melissa Caudill to approve the minutes of the January 27, 2025 meeting and Jeri Wenger seconded it.

Motion passed 5-0

Reading of and motion to accept the agenda for the February 24, 2025 meeting was made by Amy Wiseley and Bridget Shepherd seconded

Motion Passed 5 – 0

Approval of ALL JANUARY EXPENDITURES Becky Nye and Jeri Wenger abstained from voting due to conflicts of interest. Amy Wiseley motioned to approve, and Melissa Caudill seconded.

Motion passed 3 – 0. Becky and Jeri abstained from voting due to payroll conflicts

Jeri Wenger motioned to pay non-recurring bills through February 24, 2025 Amy Wiseley seconded it.  
Motion passed 5-0

A motion was made by Becky Nye and Bridget Shepherd to accept the payment of all the recurring expenses. Jeri Wenger abstained.  
Motion passed 4-0

Reading and motion to accept the financial documents/bank reconciliation/fund summary and bank statements as presented. A motion to accept was made by Melissa Caudill and Jeri Wenger seconded.  
Motion passed 5 - 0.

### **Public Participation:**

### **Departmental Reports:**

### **VCO Sharon May:**

### **2025 VCO yearly calendar**

April 12, 2025 Spaghetti Supper  
April 19, 2025 Easter egg hunt  
May 10, - VCO Reverse Raffle  
June 13-14, 2025 Vanlue Garage Sales  
July 24, 25, 26, 2025 Vanlue Fest  
August – No activity  
September 20, 2025 Veterans Parkway chicken BBQ  
October 25, 2025 Vanlue 4H community potluck  
October 30, 2025 Trick or Treat  
November – No activity  
December 7, 2025 Christmas in the Park  
December 21, 2025 Community Christmas Caroling

### **Zoning:**

Craig has been working with John Filkins on Tanner's case. As well as reviewing current zoning records.

### **Committee Reports:**

### **Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell**

Amy Wiseley and Becky Nye have been searching for new Christmas lights for the street lights in town. Christmas banners would be approximately \$175 - \$200 per banner. A question was asked by a member whether a fund-raising raffle could be held with the proceeds going for new decorations. Also, can the light strands on the current ones be changed with new strands?

## **Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:**

- Becky informed Council there was nothing new in the finances. She will be helping with the permanent appropriations due by April 1. She has been looking for new Christmas lights. She found that Carey is keeping their snowflake lights.

## **Buildings and Grounds and Records: Jeri Wenger (P) & Bridget Shepherd**

Nothing on buildings. Jeri has been working on the records. She has been communicating with Amy from Ohio History connection regarding the records policy. She also informed council that she will be attending a record meeting in Akron to see how the city does their records and meetings. She informed us that according to ORC 149.39, the Village needs to have a “Records Commission” that meet every 6 months that consists of the Mayor, Solicitor, Fiscal Officer and 1 person from the public that need to be on this committee. Before records are disposed, an RC2 will need to be submitted to the Ohio History Connection to seek approval of what can be disposed of. The first meeting will be held 45 minutes prior to the April 28, 2025 meeting.

## **Village Administrator, Leo Hendricks**

- **Overall**
  - Reviewing Sheriff's Reports & billing amounts. We have been billed the correct hours and amounts as opposed to the activity reports provided. Sheriff Cortez is reviewing the contract on his end and plans to have a representative attend a meeting in the near future.
- **Water Related**
  - Due to cold and snowy weather, the February bills were also estimated. A cold weather warning was posted advising consumers to let faucets drip during extreme cold.
  - USG Water advised that the vent will be installed sometime during the first part of March, dependent on the weather.
  - Met with Jeff Knedler of Hempy on February 17<sup>th</sup> for a cost report on either cleaning or rebuilding the media & bedding of the softeners. The media firm supplied a 77-page document for the cleaning procedure, involving numerous chemicals. Hempy stated that this would be cheaper in the short term but declined to perform this work due to liability issues. The quote for complete removal and rebedding of the media, labor and materials would be approximately \$15,500 and would provide as new performance for many more years. Will delay the work until spring and warm weather arrives. Work would take approximately two days. Will need to replace several valves at the down time.  
*REQUESTING APPROVAL FOR REBUILD QUOTE OF \$15,500 PLUS THE VALVE QUOTE OF \$1,110.*
  - I spoke to the EPA of the softener repair/rebuild choices and extended time line as well as the tentative March Tower work. They agreed we are moving forward and to keep them updated as we get closer to work performance.

- The mayor is forming a committee consisting of community and business persons to help develop the Source Water Area Protection Plan. We need to prioritize this due to deadlines for reimbursement. June deadline for implementation...
- A committee consisting of Mindy, Leo, Becky and one other council member will be meeting to perform a review of the water system costs and update the 5-year forecast proforma for use in evaluating pending needed rate increases.
- We had 23 delinquencies this month with ONE disconnect.
- Website: 55 people have signed up so far for text or email alerts and news.
  - Paystar Statistics to date - during the January 2025 payment month:
    - 50 customers or 27.6% of the total water/sewer customers used the Paystar option for \$5,779 in collections.
    - The 36-month average is 36 customers or 20% utilizing Paystar each month.
    - Total transactions of 1296 and collections to date are \$137,664.
- Sewer/Storm Sewer Related
  - Will be scheduling sewer lagoon treatment this year. The last treatment was in 2022 and is typically done every 3-4 years. Received a quote for \$11,033 to treat all three lagoons from the firm which has done the treatment in past years. This has been included in the 2025 budget. *PREVIOUSLY APPROVED BY COUNCIL.*
  - Mike Bakies received a quote FOR \$1705.50 from Remilinger fish farms of Kalida for Blue Tilapia fish to put in the sewer lagoons for algae control. This would help reduce the phosphorus levels in the ponds. *REQUEST APPROVAL OF QUOTE OF \$1705.50 FOR IMPLEMENTATION THIS SPRING.*
- Streets
  - Mike & Austin plowed snow as needed.
  - The brush pile was burned on February 22<sup>nd</sup>.
- Zoning
  - A comprehensive review of our existing zoning ordinance is under way. An initial zoning committee meeting was held on February 4<sup>th</sup> with Ann Burrell, Bob Wells, Becky Nye, and Leo Hendricks present. Reviewing other villages zoning regs for comparison and working from a list of suggestions.
- Village Employees
  - Mike Bakies
    - Continuing to evaluate & repair issues with softening system.
    - Daily tasks on water & sewer operation/monitoring
    - Monthly EPA water & sewer reporting
    - Participated in the February 17th softener meeting.
    - Worked on freezing issues at the plant

## **Mayor's report and New Business**

- The mayor has been working on the Source Water Protection Plan and will be contacting the Farm Bureau, local farmers, and businesses to form a committee to work on and compile the SWAPP plan. The first meeting is to be sometime in March. The deadline for plan submission and approval by the EPA is the end of June.
- The Sheriff is currently reviewing the Village contract
- The next meeting is March 24, 2025 at the Town Hall.

## **Fiscal Officer Melinda Boyd**

- Amy is on the schedule for cleaning in March
- Emailed USDA reports that were requested.
- Family Resource Center sent Council a Thank You letter for the donation of \$200 in memory of Eric Bakies.
- Will be working with Becky Nye and Leo Hendricks on the permanent appropriations which are due April 1<sup>st</sup>.

A motion Was made by Amy Wiseley and seconded by Jeri Wenger to approve the Kurita quote for 6 new valves for the water plant at \$1,110 per quote.  
Motion passed 5-0

A motion was made by Becky Nye and seconded by Jeri Wenger to have Hempy Water rebuild the water softeners for \$15,500 per quote.  
Motion passed 5-0

A motion was made by Bridget Shepherd and seconded by Amy Wiseley to approve purchase of Tilapia fish from Remlinger Fish Farm for \$1,705.50 per quote. These fish will eat the algae from the top of the 3 sewer lagoon ponds.  
Motion passed 5-0

Motion by Becky Nye and seconded by Amy Wiseley to adjourn the Village of Vanlue Council February 24, 2025 meeting at 8:05 pm.  
Motion passed 5-0

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**MAYOR**

**FISCAL OFFICER**