

# VILLAGE OF VANLUE

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124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890  
Phone 419-387-7745

**Robert Wells, Mayor**

**Leo Hendricks, Village Administrator**

**Melinda Boyd, (Fiscal Officer)**

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**February 26, 2024**

On February 26, 2024, the Council met in regular session at the Vanlue Village Town Hall and was called to order by Mayor Robert Wells at 7:00 PM.

**Roll call by Village Solicitor John Filkins of Council Members Present:**

Amy Wiseley  
Becky Nye

Ann Burrell, zoom  
Robert Greene

Jeri Wenger (P)  
Melissa Caudill

**Village Employees in attendance:**

Leo Hendricks (Village Administrator)  
John Filkins (Village Solicitor)  
Robert “Mike” Wenger (Maintenance)  
Melinda Boyd (Fiscal Officer)  
Craig Bowman (Zoning)  
Mike Bakies, (Water/Sewer Operator)

**Village Residents in attendance were:**

Mark Boyd  
Sharon May  
Heather Pendleton  
Holly Frische

Sharon Hunter  
Jim Hunter  
Leon Caudill

**All reports, minutes and agendas are sent electronically to all of the Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.**

The reading of and a motion to accept the minutes of the January 22, 2024 meeting was made by Melissa Caudill and Bob Greene seconded  
Motion passed 5 - 0.

Reading of and motion to accept the agenda for the February 26, 2024 meeting was made by Amy Wiseley and Jeri Wenger seconded by  
Motion Passed 5 – 0

Reading of and a motion to accept the payment of the bills as presented Becky Nye motioned to accept the payment and seconded by Amy Wiseley.  
Motion passed 5 – 0.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented. Melissa Caudill motioned to accept, and Bob Greene seconded it.  
Motion passed 5 - 0.

### **Public Participation:**

Heather Pendleton and Holly Frische spoke to everyone at the meeting regarding what they are running for. Heather is running for Prosecutor

### **Departmental Reports:**

#### **VCO Sharon May:**

Sharon was informed that the new mower has been ordered and the final cost is \$8,935.01. The Village Solicitor will write up a contract to be signed by the VCO and the Mayor for the cost. That will be 36 payments at \$248.19/month interest free.

### **2024 VCO yearly calendar**

- March 30<sup>th</sup> Easter egg hunt
- April 13 Veteran Parkway Spaghetti Supper
- May 11<sup>th</sup> reverse raffle
- June 14 and 15<sup>th</sup> Village garage sales
- July 25, 26, 27 Vanlue Fest
- September 21 Veterans Parkway chicken BBQ
- October 24<sup>th</sup> Trick or treat.
- November
- December 1 Christmas in the Park
- December 22 Village Christmas caroling

### **Committee Reports:**

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## **Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell**

- Amy and Ann did not have anything on the trees, streets and sidewalks. Once it gets warmer, the planning will get started.

## **Zoning:**

- Toby Brooks has been notified regarding the alley way between his lot and Shepherds property but we have not received anything in return from him.
- The alley between Chiow and Robbie's property has been vacated and Mindy will send a bill to Mr. and Mrs. Chiow for the costs of Attorney and filing costs.

## **Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:**

- Nothing new for Finance or Public relations.
- Becky and Melissa are both posting on Facebook.

## **Buildings and Grounds and Records: Jeri Wenger (P) & Robert Greene:**

- Jeri finished the recommendations for the records committee.

## **Village Administrator, Leo Hendricks**

Met with Craig Bowman and Jared Fry regarding zoning change request. Jared has decided NOT to request the rezoning of the industrial area of his property at this time.

- o Received the zero-turn mower for the park from AG-PRO of Ottawa, was not due until May.
- o Performed updates on all laptops. HDERlink has updated software licenses.
- o The Town Hall roof leak was repaired by the contractor as part of the warranty.
- o Participated in 2 interviews for Utility Clerk. Recommending one candidate at the council meeting.
- o Have used all but \$72 of ARPA funds – all on water/sewer related.

## **Water Related**

- o Mike Bakies has fully taken over the daily testing and reporting for the water and sewer systems as operator of record. He continues to learn our system and adjust as needed. He is diligently working on the softeners to alleviate taste/smell issues.
- o Advised EPA of change of Operator of Record.
- o Experienced a computer glitch this week and worked with Data Command to reboot the system. They recommended a list of spare parts due to long lead times of 5 months.
- o Ordered needed replacement pipes for the softeners.
- o Continuing to work on the Lead and Copper Compliance report as required by

the EPA. The L C reports are due no later than October 18, 2024.

o Have been actively updating the GIS survey program to include sewer lateral lines as shown on as-built plans.

o Met with representatives of RCAP and the EPA on a grant opportunity for the water system source water protection plan resources. Applied for the grant and requested \$14,900. We will be required to develop and implement a Source Water Area Protection plan as per guidelines.

o Had 21 delinquencies this month with no disconnects.

o Website: 46 people have signed up so far for text or email alerts and news.

☐ Paystar Statistics to date - during the January payment month:

☐ 45 customers or 25% of the total water/sewer customers used the Paystar option for \$5,028 in collections.

☐ The 24-month average is 32 customers or 17.9% utilizing Paystar each month.

☐ Total transactions of 778 and collections to date are \$83,222.

### **Mayor's report and New Business**

- Next meeting is Monday March 25, 2024 at 7 pm at the town hall.
- Spring clean up is May 4<sup>th</sup>, 2024
- Recognize Jim Hunter's years of service. Congratulations on your 2<sup>nd</sup> retirement. You will be missed by all.

### **Old Business:**

- Eclipse discussion. The Village themselves are not doing anything but the VCO are looking into ideas.

### **Fiscal Officer Melinda Boyd**

- Amy is on the schedule for cleaning in March.

Motion to approve Fiscal Officer Certificate for OPWC resurfacing 2024 project. Melissa Caudill motioned to approve, and Amy Wiseley seconded it.

Motion approved 5-0.

Motion to Ordinance 2024 – 02, the hiring of John Nye as water/sewer clerk at \$15.00/ hour. Jeri Wenger motioned to approve, and Amy Wiseley seconded it. Becky did not vote due to being a relative of John.

Motion approved 4-0.

Motion to approve ordinance 2024-03 the \$250.00/month pay raise for Leo Hendricks. It will be retroactive back to January 1, 2024. Amy Wiseley motion to approve it and Jeri Wenger seconded it.

Motion approved 5-0

Motion to approve Resolution 01-2024, appointing a committee to develop a strategy to protect the water source of the Village of Vanlue

Becky Nye motioned to approve this and Jeri Wenger seconded it.

Motion passed 5-0

A motion was made by Melissa Caudill and seconded by Bob Greene to adjourn the February 26, 2024 Village of Vanlue Council meeting at 8:07 pm

Motion passed 5-0

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**MAYOR**

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**FISCAL OFFICER**