

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Wells, Mayor

Leo Hendricks, Village Administrator

Melinda Boyd, (Fiscal Officer)

July 22, 2024

On July 22, 2024, the Council met in regular session at the Vanlue Village Town Hall and was called to order by Mayor Robert Wells at 7:00 PM.

Roll call of Council Members Present by Mayor Wells:

Amy Wiseley
Becky Nye

Ann Burrell
Melissa Caudill

Jeri Wenger (P)
Bridget Shepherd

Village Employees in attendance:

Leo Hendricks (Village Administrator)
Mindy Boyd, Fiscal Officer
Mike Wenger, Maintenance

Village Residents or other in attendance were:

All reports, minutes and agendas are sent electronically to all of the Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

A motion was made by Jeri Wenger to approve the minutes of the June 24, 2024 meeting and Becky Nye seconded it.
Motion passed 6-0

Reading of and motion to accept the agenda for the July 22, 2024 meeting was made by Jeri Wenger and seconded by Ann Burrell
Motion Passed 6 – 0

Approval of recurring expenditures less 1 payment that Jeri Wenger abstained for Robert Wenger payroll and Becky Nye abstained from John Nye's payroll. Ann Burrell motioned to accept and seconded by Bridget Shepherd
Motion passed 4 – 0. Becky and Jeri abstained from voting

Bridget Shepherd motioned to pay non-recurring bills and Amy Wiseley seconded it. Becky and Jeri abstained from voting due to a conflict

Motion passed 4-0

Reading and motion to accept the financial documents/bank reconciliation/fund summary and bank statements as presented. Melissa Caudill motioned to accept, and Amy Wiseley seconded it.

Motion passed 6 - 0.

Public Participation:

Departmental Reports:

VCO Sharon May:

2024 VCO yearly calendar

- July 25, 26, 27 Vanlue Fest. There will be cheerleading competition, 3 on 3 basketball tournament and live music Saturday night.
- September 21 Veterans Parkway chicken BBQ
- October 24th or 31st Trick or treat.
- November
- December 1 Christmas in the Park
- December 22 Village Christmas caroling

Zoning:

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell

Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:

- Becky and Melissa are both posting on Facebook.
- Becky has been reviewing payments and receipts, but abstaining from anything that is related to her in some way.
- Becky thinks Council needs to get involved with the Fest parade in the future.
- John Filkins sent letters to the State Auditor regarding the “fraud” they say Becky did. Becky also sent the minutes from the meeting to the Auditor

Buildings and Grounds and Records: Jeri Wenger (P) & Bridget Shepherd

- Jeri will be contacting individuals to be on the records committee.
- Jeri asked Leo if he would show her and Bridget around the buildings.

Village Administrator, Leo Hendricks

- o Did extensive OUPS locates this month for TDS and Sheldon Gas for fiber optic installations and gas line boring projects.
 - o Working on updating all laptops again. HDERlink notified me of needed configuration changes to the VPN tunnel. I will be gathering each laptop, updating, and returning it to users with instructions for use.
 - o Received word that we were awarded our SWAP grant requesting \$14,900. This is a reimbursement grant. We will have six months to spend monies after submitting acceptance paperwork. A committee will need to be formed by the Mayor consisting of community and business persons to help develop the Protection Plan. We will then have to submit the plan for final approval. Becky asked if the grant had to be used for certain items. Yes, it is for containment source prevention.
 - o The water tower and wet well tanks at the WTP are to be inspected on Tuesday, July 23rd at no cost. An evaluation report will be furnished for review of any needed action and costs to correct.
 - o Finishing updates to the Asset Management Plan as required by the EPA. Notified we have a new inspector and will be having a triennial inspection visit in early August.
 - o Reviewing water system budget and creating a 5-year forecast proforma for use in evaluating future needed rate increases.
 - o Mike Bakies has been replacing needed valves in the softening system which have been malfunctioning. The system has remained more stable since.
 - o Will be doing Hydrant flushing and valve exercising in coming weeks.
 - o Had 18 delinquencies this month with TWO disconnects.
 - o Website: 55 people have signed up so far for text or email alerts and news.
 - ☐ Paystar Statistics to date - during the June payment month:
 - ☐ 43 customers or 22.8% of the total water/sewer customers used the Paystar option for \$4,194 in collections.
 - ☐ The 29-month average is 34 customers or 18.9% utilizing Paystar each month.
 - ☐ Total transactions of 983 and collections to date are \$104,910.
 - ☐ Sewer/Storm Sewer Related
 - o Sheldon Gas found a broken tile on Blanchard Street & West Main Street during gas line boring operations. Contacted a contractor and they will tentatively be in on Monday, July 22nd to do repairs as needed.
 - o Will be working with Hancock County Engineers office in coming months for catch basin cleaning.
- Leo and Mike changed a resident's meter out due to low pressure. It made no difference so the resident called a plumber and found the problem was on their part.

Mayor's report and New Business

- Next meeting is Monday August 26, 2024 at 7 pm at the town hall.
- The Mayor will be appointing a committee for Sourcewell. It will need to have 8-10 people on it.

Fiscal Officer Melinda Boyd

- Melissa is on the schedule for cleaning in August
- Certified public records training is online now.
- The mandatory fraud training has been completed by everyone one except Melissa C and Austin.
- I forwarded a notice of public meeting on August 12, 2024 at the lodge at Riverbend park. The budget commission will be discussing Local Government Funds, reviewing ORC 5747.53

A motion was made by Melissa Caudill and seconded by Jeri Wenger to adjourn the July 22, 2024 Village of Vanlue Council meeting at 7:51 pm
Motion passed 6-0

MAYOR

FISCAL OFFICER