

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Leo Hendricks, Village Administrator

Melinda Boyd, (Fiscal Officer)

August 22, 2022

On August 22, 2022, Council met in regular session at the Village of Vanlue Town Hall and was called to order by Mayor Robert Brooks at 7:00 PM.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley(President)
Becky Nye

Ann Burrell
Robert Greene

Jeri Wenger
Melissa Caudill

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Leo Hendricks (Village Administrator)
John Filkins (Village Solicitor)

Village Residents in attendance were:

Sharon May
Andrew Cain
Unknown resident at this time and would not sign in

All reports, minutes and agendas are sent electronically to all of Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the July 26, 2022 meeting was made by Ann Burrell and seconded by Amy Wiseley Motion passed 6 - 0

Reading of and motion to accept the agenda for the August 22, 2022 meeting was made by Robert Greene and seconded by Jeri Wenger.
Motion Passed 6 – 0

Reading of and a motion to accept the payment of the bills as presented. Melissa Caudill motioned to accept it and Amy Wiseley seconded it.

Motion passed 6 - 0

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented. Jeri Wenger motioned to accept and Ann Burrell seconded it.

Motion passed 6 - 0

Public Participation:

Andrew Cain of 304 W Main St, Vanlue stated he is having difficulty getting paper copies of any ordinances pertaining to maintenance of his property such as trees, grass, weeds. The yard is overgrown he states and his mower broke. No one from the Village and Council reached out to see if they could help and what was going on. Mayor Brooks asked if he had asked anyone or reached out to any of Council's phone numbers, email or even a note. He had not as of the meeting. Mindy informed him that he could call the office and leave a message or her cell phone requesting a copy of any of the ordinances that he would like. She could mail them to him or drop them off at his house if needed.

Departmental Reports:

VCO Sharon May:

Upcoming events at the park and around the Village.

VCO – Sharon May

- Veterans Parkway chicken BBQ at the park September 17, 2022
- Village Trick or Treat – October 27, 2022
- 4H Community potluck – October 29, 2022
- VCO spaghetti supper – November 12, 2022
- 4H decorate the park – November 27, 2022
- Christmas in the park – December 4, 2022
- Vanlue Christmas Caroling – December 18, 2022

It is unknown right now, how much money was raised from the fest, but will be known at the September meeting hopefully.

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell

- Ann stated her sidewalk would be done in September or October. Jim Saltzman is still interested in doing his sidewalk.
- Leo informed Council that the curb work on E Main St would cost approximately \$4000 - \$5000. This is for 2 sections of curb
- The red bud in front of Barb Epley's needs trimmed. There are several low hanging limbs.

- Still waiting on Amanda Renwand to remove a tree on her property at 109 W Main. The Village has put cones and tape up to keep people from parking under it and walking on the sidewalk. The Mayor has left several voice messages on her cell phone and has only talked with her husband once but they will not answer or return his calls now. The certified letter was not picked up and refused acceptance. A letter was also sent regular mail.
- The remaining trees in the Boulevard need removed. Ann wants to know if she can post something that they are free, but they person would have to remove them at their own cost. The first-person Ann will offer them to is Lori Watson since he Dad planted them. The locust tree needs removed completely. She can not find anyone to transplant it.

•
Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:

- Becky has reviewed and signed all the payments and receipts for the prior month.
- Melissa has kept up on updating Facebook and posting.

Zoning: Paul Brooks

Paul was not present

Buildings and Grounds and Records: Jeri Wenger & Robert Greene:

- Jeri and Bob did not have any report

Village Administrator, Leo Hendricks

July 23 – August 20, 2022

- Attended the County Budget Hearing for Vanlue on August 19th.
- Local Govt. Funds will be approx. \$31,000 for 2023.
- Health Department costs will be approx. \$1,125 for 2023.
- Vanlue will see a slight increase in the 1.3 mill inside millage revenue due to the county wide re-evaluation.
- Received some guidance on use of ARPA funds and allowable expenses.
- Radiator on Kubota mower failed and had to be replaced. OEM was no longer available, so Roppel Radiator fabricated one at comparable cost to OEM.
- Received word from Regional Planning that the state has released the monies for the county vacant structures' demolition program, but asbestos abatement inspections will have to be completed on the properties. Vanlue has one slated for removal on Buffalo Street.
- Applied for PEP safety grant monies for warning delineators at the school sidewalk and work zone warning signs for the village.
- Vanlue Fire Department donated several sections of old fire hose and a nozzle to the village for water department use. Many thanks the VFD!!

- Will be contacting Municibid.com to auction off obsolete/unneeded village equipment by means of an internet auction. Target items are flail mower, backhoe attachment, Farmall tractor/mower, interior wooden doors. Spoke to the Village of Arlington and they were satisfied with their auction process.

- Hometown Heroes Project – Veterans Parkway

- A fundraising chicken BBQ is scheduled for September 17th from 4:30 to 6:30 pm, drive thru only at the Park Building. Vanlue Fire Department will be cooking the chicken.

Currently have 150 banners in place with four more being made. 154 Total veterans will be honored so far.

- Further plans for this year include upgraded landscaping and memorial benches.

- CARES Funds

- Training to be scheduled for laptop users to familiarize everyone with server and printing options.

- American Rescue Plan Act (ARPA)

Received second tranche of \$18,500+ bringing our total monies to \$37,355. Will have to follow strict procurement procedures for spending.

ARPA funds can be used for water and sewer infrastructure. Possible potential areas are water meter upgrades/replacement & cybersecurity updates to the Water and Waste Water plants.

We have until late 2024 to appropriate the funds and 2026 to spend the funds.

Water Related

- Website: 29 persons have signed up so far for alerts and news.

- Paystar Statistics to date - during the July payment month:

26 customers or 14% of the total water/sewer customers have utilized the Paystar option for \$3,287 in collections.

The 6-month average is 27 customers utilizing Paystar each month.

Total transactions of 161 and collections year to date are \$17,935.

- EJ Prescott is now scheduled the week of August 22nd to repair a leaking hydrant which has been turned off, taken out of service. When turned on it is leaking approximately 5,000 gallons a day.

- Had 16 delinquencies this month with two disconnects.

- Received and installed a new pump & motor for the brine system at the Water Treatment Plant.

- Mike is currently flushing the hydrants.

- Now have 2 customers on the water/sewer reduced maintenance rates.

Sewer/Storm Sewer Related

- Industrial Fluid Management did the second treatment of the lagoons.

- Will be awaiting wheat harvest and field tiling project by farmer later this summer

- for potential tile extensions along alley right of way at Cindy Frantz' area.

Streets

- The tree hazard situation on West Main Street continues, with the Mayor being in contact with the owner and providing contact information for several tree

services. The owner is pursuing affordable options and is aware of their liability. Have found that the village does not have the authority to remove the tree on private property under current legislation in effect. Barricades remain in place on the street to help warn passersby.

- Three property owners have complied with the request for cutting of tall grass/weeds.
- A property on East Street was mowed by the village due to tall grass and weeds and the costs will be certified to the County Auditor to be added to the tax bill. Many thanks to the volunteers who assisted in the clean-up efforts.
- The school sidewalk replacement was completed. The sidewalk was widened with the addition of two ADA ramps which will allow for easier access to school buses and for a crosswalk on the northeast corner of Main Street. Contacted ODOT for assistance in adding crosswalk marking.
- Concrete forms were delivered for blasting to remove concrete residue. Will be ready for pick up next week. Some minor repairs are needed due to missing wedges. Recommend charging users a fee in the future if not properly cleaned when returned.
- Will be performing cold patch repairs during the next two weeks as weather permits. First target area is the gutter area by the school sidewalk.
- Submitted paperwork for the OPWC program funding requests for 2023. This is for 50% match and has been utilized in the past. Would allow Vanlue to address two years of paving program for one year's cost. Sections of 2 streets and 13 sections of alleys are in the request.

- Village Employees

Jim

- Daily tasks on water & sewer operation/monitoring
- Ordered needed chemicals and supplies.
- Ordered annual salt supply.
- Installed new brine pump and motor.

Mindy

- Monthly utility billing/collections, continuing to learn new payment process.
- Work with consumers on billing issues and new user sign ups.
- Attended the County Budget Hearing

Mike

- Distributed delinquent notices, conducted shut offs/turn ons.
- Monthly meter readings
- Mowing of streets, lagoons, well field drive, WTP
- Mowing for property maintenance – Owner to be billed.
- Weed spraying
- Hauled mulch for Vanlue Park.
- Installed new warning lights on the tractor.

- Hauled concrete forms to blasting service.
 - Dirt hauling for tree lawns.
- Hydrant flushing

•

Mayor Robert Brooks Report

- Next meeting is September 26, 2022 at 7 pm at the Village Town Hall unless stated otherwise
- Have been trying to reach Amanda Renwand regarding her tree at 109 W Main St.
- Thank you to all who helped in cleanup for the Fest.
- The cost of mowing Wygant's property will be assessed to his property taxes. A Son was supposed to mow it but did not.

Fiscal Officer Melinda Boyd Report

- The Village's liability insurance increase was almost all in property coverage and it is the 4% inflation factor increase pm building values, along with a property rate increase across the board.
- Leo and I had our budget review hearing on August 19, 2022 at 11:30 am at the County courthouse.
- Amy is on the schedule for cleaning in August.
- Leo, Becky and I will be reviewing the 2023 budget in the upcoming months and looking at the 5-year forecast.
-

A motion was made to approve Ordinance 2022-04 Street lighting ordinance
Melissa Caudill motioned to approve and Jeri Wenger seconded it.
Motion passed 6-0

Motion to approve delinquent water & sewer assessments was made by Becky Nye and Amy Wiseley seconded.
Motion passed 6-0

A motion to approve and assess the delinquent mowing bill to Robert Wygant's property taxes was made by Ann Burrell and seconded by Amy Wiseley.
Motion passed 6-0

Motion to approve the Resolution through the County allowing Engineer Doug Cade to apply for OPWC funds and enter into agreements to obtain the funds and allow Mindy to certify that \$27,220.00 for the 2023 repaving project are available or in the process of being collected.
Motioned by Becky Nye and seconded by Bob Greene
Motion passed 6-0

Motion to approve the and accept the Resolution accepting the amounts and rates as determined by the Budget Commission for 2023.

Motioned by Jeri Wenger and seconded by Amy Wiseley

Motion passed 6-0

A motion was made by Melissa Caudill to adjourn the August 22, 2022 Village of Vanlue Council meeting at 7:38 pm and seconded by Jeri Wenger

Motion passed 6-0

MAYOR

FISCAL OFFICER