

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Melinda Boyd, (Fiscal Officer)

December 14, 2020

On December 14, 2020 Council met in regular session at the Vanlue Community Building, called to order by Mayor Robert Brooks at 7:00 PM. All in attendance wore masks.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley

Ann Burrell

Jeri Wenger

Dan Fellrath (President)

Melissa Sunderhaus (A)

Melissa Caudill

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)

Leo Hendricks (Village Administrator)

Village Residents in attendance were:

In attendance was, Village Resident: Sharon May

All reports, minutes and agendas are sent electronically prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the November 23, 2020 meeting was made by Jeri Wenger and seconded by Dan Fellrath.

All 5 Council members present accepted and responded yes.

Reading of and motion to accept the agenda for the December 14, 2020 meeting was made by Ann Burrell and Amy Wiseley Seconded it.

All 5 Council Members present accepted and responded yes.

Reading of and a motion to accept the payment of the bills for November 2020 as presented Dan Fellrath Melissa

Caudill seconded it.

All 5 present Council Members accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented for the month of November 2020

Jeri Wenger motioned to accept, and Amy Wiseley seconded it.

All 5 present Council Members accepted and responded yes.

Departmental Reports:

VCO Sharon May:

- There were a few rentals on the books for December, but all have been cancelled. Only rental on the books for January was Dawn Caudill family and they will be notified that Council is not allowing rentals yet. This will be monitored month to month.
- January 1, 2021 the new contact for the building rental will be Tracy Kloepfer. Her contact information is 419-889-3848. Sharon will still be involved in the park.

Maintenance:

- All water meters were flagged for the winter by Brad and Leo
- Prepared truck and plow for the snow season.
- Obtained a load of salt/stone mix for roadways for snow
- Plowed snow 1 day
- Snowplow had a minor breakdown; Brooks trucking repaired quickly.

Committee Reports:

Streets & Sidewalks – Amy Wiseley

- Informed Judy Jameson that Council will not be doing repairs or work this year.
- Roger Cardwell was informed the Village will not be creating a handicap spot in front of his apartment on Center St. The Village can not guarantee that no one would park in it besides Roger.
- Thanks for helping with the Christmas lights to everyone that contributed.

Finance– Melissa Sunderhaus

Community and Public relations– Melissa Caudill

- Please inform residents on Facebook page that moving their cars when the plow is out clearing the streets.

Buildings and Grounds: Jeri Wenger:

Records - Dan Fellrath

Trees, Ann Burrell

- Ernie Russell has not returned Ann's calls regarding sidewalk

Village Administrator, Leo Hendricks

November 22 – December 12, 2020

- Overall
 - Helped interview one candidate for additional part time village maintenance worker position.
- CARES Funds
 - Worked with Reese Refrigeration and ordered a replacement furnace for the town hall. This unit will have higher filtration along with UV disinfection to meet Covid-19 requirements. Waiting on 1 part and will install when the part comes in. Present furnace is approx. 15 years old. Reese will also weather proof around the new furnace on the roof
 - Laptop computers should be ready in the next couple of weeks. Still waiting on a couple of components
- Water Related.
 - Changed out Leon Caudill's water meter. Once removed it was found to have a piece of plastic in it. Used same register but changed meter.
 - Brad may read this month if Lake is not available during the day.
 - CorrPro is scheduled to raise the water tower cathode on December 14, 2020 in the afternoon for the winter season.
- Sewer Related
 - Tentative ordinance to reduce monthly sewer rate by \$3.00/EDU
- Village Employees
 - Jim
 - Daily tasks on water operation/monitoring
 - Sharing monthly reports on water production for water consumption tracking
 - Continuing to brief me on basics of plant operations
 - Mindy
 - Monthly utility billing/collections.
 - Created ordinances for additional maintenance person, changing sewer rates, increasing meter reader pay and temporary appropriations for 2021

Mayor Robert Brooks Report

- Next Council meeting is January 25, 2021 at the Vanlue Community park at 7 pm.
- All meetings in 2021 will be held at the park to be able to socially distance
- Robert Wenger applied for the part time maintenance position

Fiscal Officer Melinda Boyd Report

- The City of Findlay contacted me regarding the street cleaning and the decision was made by the Mayor, Leo and myself to hold off till 2021 due to it having to be done in the rain since they had already winterized their equipment.
- Approve Ordinance 2020-13 authorizing the Mayor to hire a part time Maintenance person
A motion to approve was made by Melissa Caudill and Dan Fellrath. Jeri Wenger abstained from voting due to applicant is her husband.
Ordinance passed 4-0 all Council approved by answering yes
- Approve Ordinance 2020-14 \$5.00/hour pay raise for the meter reader and all future readers
Dan Fellrath motioned to approve, and Amy Wiseley seconded it
All 5 Council members approved by answering yes 5-0
- Approve 2020-15 decrease the sewer rate by \$3.00/EDU
Ann Burrell motioned to approve, and Jeri Wenger seconded it
All 5 council members approved by answering yes 5-0
- Approve 2020-16 temporary appropriations for the year 2021
Melissa Caudill motioned to approve, and Amy Wiseley seconded it
All 5 Council members approved by answering yes 5-0
- Approve Resolution 06-2020 transferring funds within the water fund 5101 to water debt reserve fund 5742 in the amount of \$7,587.00
Ann Burrell motioned to approve, and Dan Fellrath seconded it.
All 5 council members approved by answering yes 5-0
- Approved verbally to be added to the 2021 joint Chip & Seal and paving and striping program through the county.
A motion was made by Jeri Wenger and Melissa Caudill seconded it
All council answered yes 5-0

- Approve payment in the amount of \$11, 353.45 for the 2021 Vanlue Fire Department contract
Motion was made by Dan Fellrath and seconded by Amy Wiseley
All Council approved by answering yes 5-0

Motion to adjourn the meeting at 7:28 pm was made by Ann Burrell and Jeri Wenger seconded.
All 5-council present said yes

MAYOR

FISCAL OFFICER