

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Melinda Boyd, (Fiscal Officer)

February 24, 2020

On February 24, 2020 Council met in regular session, called to order by Mayor Robert Brooks at 7:00 PM.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley
Dan Fellrath (P)

Jeri Wenger
Melissa Sunderhaus

Ann Burrell
Melissa Caudill

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Jim Hunter (Water Operator)
Sara Phillips (Village Administrator)
Don Rasmussen (Village attorney)

Village Residents in attendance were:

In attendance were, Village Residents: Keith Hendricks, Becky Lloyd, David Nye and Cindy Frantz, Richard Spradlin, Sharon May and John Kloepfer. Roger Tanner was there as well but did not sign in. Deputy Kris Otto also attended. Michael Recker, candidate for County Commissioner.

Mr. Recker is running for County Commissioner. He believes it is important for Villages, Townships and City to develop communications. Communication is the key to success.

All reports, minutes and agendas are given to Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the February 24, 2020, meeting was made by Melissa Caudill and Dan Fellrath seconded it.
All 6 Council members accepted and responded yes.

Reading of and motion to accept the agenda for the February 24, 2020 meeting was made by Ann Burrell and Jeri Wenger Seconded it.
All 6 Council Members accepted and responded yes.

Reading of and a motion to accept the payment of the bills as presented
Melissa Sunderhaus motioned and Amy Wiseley seconded it.
All 6 Council Members accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.
Dan Fellrath motioned to accept and Jeri Wenger seconded it.
All 6 Council Members accepted and responded yes.

Public Participation:

Richard Spradlin, 201 North East St, Vanlue. The former Mayor put a parking ban on parking on the length of his property. The bank was north of property and he would like it rescinded. Keith Hendricks stated the issue was partially parking on the sidewalk. Council woman Caudill stated there was no blocking of anything. Mayor Brooks said council would discuss.

Becky Lloyd, 304 West North St, Vanlue. Is there an ordinance for garbage on your property? There is a lot of garbage piled up around a trailer at 303 West North St. It will be looked into.

Roger Tanner, 110 Center St., Vanlue. Vanlue residents made a good choice in choosing Mayor Brooks. He brought up the cars that were towed and stated there was no administrative warrant to tow the vehicles. He said in the State of Ohio, an administrative warrant needs to be signed by a judge. If no warrant, then the vehicles were towed illegally. Mayor Brooks stated Council will look into it.

Departmental Reports:

VCO Sharon May:

Some upcoming dates for the park are as follows:

- February 29, 2020 the VCO Firecracker Supper. Fund raiser to raise money for the Vanlue festival fireworks.
- Kitchen floor has been completed
- Baseball signup March 8, 12 – 2 pm.
- March 7, Goldwing Auction and pancake breakfast
- The park shelter house is the location for voting for March 17, 2020
- March 24 VCO meeting

- March 28, Comedy night
- April 11, 2020 Easter Egg hunt at the park
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Water operator, Jim Hunter:

- Water Sampling for alkaline results were sent in 5 days late. A failed to comply letter has been sent and each resident will be given one. Lake will deliver when the weather changes.

Zoning Jeri Wenger:

- Jeri has 5 zoning violation notices to go out

Committee Reports:

Streets & Sidewalks – Amy Wiseley

Finance– Melissa Sunderhaus

- Melissa has been reviewing and initialing each paid bill and incoming receipts.

Community and Public relations– Melissa Caudill

Buildings and Grounds: Jeri Wenger:

- Jeri will need to redo the planter outside of the town hall.

Records - Dan Fellrath

- Ordinances are separated by year

Trees:

- The large stumps at Patsy Puffs house are still there. Keith Hendricks will get with Nate Hendricks and get them out.

Village Administrator, Sara Phillips

- There were 16 shut off notices issued
- Lake Sunderhaus is doing a great job.

- Keith Thomas resigned effective immediately on the week of February 17, 2020. Chad Sunderhaus has stated he will help out if needed. We have had some response to the job posting and the Mayor will give that info.
- Jim has stated there have been changes in the water usage the week of February 16, 2020. Lake, Mayor Brooks and Jim have been trying to locate the leak. It was discovered Roszman's had a major leak while they were on vacation and is now fixed.
- A payment plan has been discussed with the Roszman

Mayor's Robert Brooks Report

- Next Council meeting March 23, 2020 at 7 pm at the Town Hall.
- Thanks to Jim and Lake for working on Sunday to figure out the leak.
- The Brakes on the truck need replaced. Does Council want to take it to Ben Brook's or would you rather get estimates. Council agreed that it should be taken to Ben's shop since he has always done small repairs.
- Need to hire a new maintenance person and at what rate?
The Mayor did meet with a couple of the applicants and will discuss with Council.
- The shut off policy was discussed. It was discussed that the bills are due on the 7th. On the 8th penalties are posted, if not paid by the 10th at midnight they will get a shut off notice and get charged \$20 for the notice. The notice will need paid by noon on the 13th of the month or will get shut off and charged \$30 for turn off and \$30 turn on.

Fiscal Officer Melinda Boyd Report

At 7:50 pm the Mayor requested an Executive session to discuss hiring of a maintenance man. Melissa Caudill motioned to enter into an executive session and Melissa Sunderhaus seconded it. All 6 Council people said yes.

At 8:08 pm Ann Burrell motioned to exit executive session and Dan Fellrath seconded. All council said yes.

- Council approved the removal of former Mayor Abraham from the CD at State Bank and add Mayor Robert Brooks, who took office on January 1, 2020 Melissa Caudill motioned to accept and Dan Fellrath seconded. All Council said yes
- As of the meeting, we are still waiting on 2 backflow inspections
- Adam Higgins has been making door payments regularly and his balance is \$188.35
- I signed Ann Burrell up for a records training in Tiffin on April 1st, 2020
- The Mayor and I met with Leta Somerville from the USDA for the compliance review
- I met with David Tiller from Pep on February 20, 2020. He notated items like the emergency exit sign and the emergency light and smoke detectors that were not operable. These are being taken care of
- He also reminded me of the \$1000.00 safety grant that is available.

- An email came that said our submission to the Ohio Checkbook was successful.
- A motion was made by Jeri Wenger to approve the Maintenance pay rate at \$15.00/hour. Amy Wiseley seconded it.
- A motion was made by Ann Burrell to hire Brad Ellerbrock for the Maintenance position and Amy Wiseley seconded it. All council approved by answering yes
- All other applications and resumes are kept on file
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Motion to adjourn the February 24, 2020 meeting at 8:41 pm was made by Melissa Caudill and Melissa Sunderhaus seconded.

All 6 said yes

MAYOR

FISCAL OFFICER