

VILLAGE OF VANLUE

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Phone 419-387-7745

Robert Brooks, (Mayor)

Leo Hendricks, Village Administrator

Melinda Boyd, (Fiscal Officer)

July 26, 2022

On July 26, 2022, Council met in regular session at the Village of Vanlue Town Hall and was called to order by Mayor Robert Brooks at 7:00 PM.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley(President)
Becky Nye (Absent)

Ann Burrell
Robert Greene

Jeri Wenger
Melissa Caudill

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Leo Hendricks (Village Administrator)
John Filkins (Village Solicitor)
Paul Brooks (Zoning)

Village Residents in attendance were:

All reports, minutes and agendas are sent electronically to all of Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the June 27, 2022 meeting was made by Ann Burrell and seconded by Amy Wiseley Motion passed 5 - 0

Reading of and motion to accept the agenda for the July 26, 2022 meeting was made by Melissa Caudill and seconded by Jeri Wenger.
Motion Passed 5 – 0

Reading of and a motion to accept the payment of the bills as presented. Ann Burrell motioned to accept it and Amy Wiseley seconded it.
Motion passed 5 - 0

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented. Jeri Wenger motioned to accept and Bob Greene seconded it.
Motion passed 5 - 0

Public Participation:

Departmental Reports:

VCO Sharon May:

Upcoming events at the park and around the Village.

VCO – Sharon May

- Vanlue Fest is July 28 – 30th, 2022
 - July 28th - 5k walk/run and cheerleading competition
 - July 29th – parade at 6 pm line up at the school and Fireworks at 10 pm
 - July 30th – chicken BBQ
- Veterans Parkway chicken BBQ at the park September 17, 2022
- Village Trick or Treat – October 27, 2022
- 4H Community potluck – October 29, 2022
- VCO spaghetti supper – November 12, 2022
- 4H decorate the park – November 27, 2022
- Christmas in the park – December 4, 2022
- Vanlue Christmas Caroling – December 18, 2022

The park would like to thank all the volunteers, 4H club and the football team for their help in getting the park ready for the fest and cleaning it up.

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell

- Amy talked with Jeremy Oldaker regarding his log and his tree that blocks drivers views from entering the intersection. Jeremy informed Amy he has created a “tunnel vision” effect for people to see enough to get out. People are concerned when the flyover is completed that people will never stop at the four-way stop and people will not be able to see for oncoming cars.
- Paul Brooks has looked at the tree at 109 West Main Street. He talked with a local Arborist and that person would come and inspect the tree for \$150.00. He is ISA board certified and works locally at Advance Tree Health. There are dead branches at the top. During the last storm some limbs had come down and almost struck someone in a golf cart. The tree is on the owner’s property. A letter has been sent to the owner, Amanda Renwand. An update will be given at the next meeting.
- Ann reported that Jeri Wenger had an issue with part of a tree coming down in the last storm. It is located in between the sidewalk and the road. Ward’s Tree

service is coming in and removing it, as he did with the other trees. The cost will be \$650.00.

- Harlan Frey's and Matt Clarks sidewalks are completed. The total cost of materials was \$2321.78. Ann Burrell's will be replaced in October.
- Jim Saltzman and Seth Arnold want to replace theirs. Donita Higgins would like to replace hers, which is located between Saltzman and Arnold, but does not have the money this year. She was told that it was just the labor part that she would be liable and the Village pays for materials. She did contact Jerry Shane about the work, but he stated it would not be till Spring 2023. The Village officials are telling people the Village is set up with K&H concrete, National Lime & Stone or Buckeye for the concrete. If they prefer somewhere different the residents would have to pay for it and submit an itemized receipt for reimbursement to the Village.
- Ann, Amy and Leo suggested that the sidewalk forms be sand blasted by The Mobile Blast Guy. See Leo's update for pricing.

Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:

- Becky has reviewed and signed all the payments and receipts for the prior month.
- Melissa has kept up on updating Facebook and posting.

Zoning: Paul Brooks

- Paul has sent letters to homeowners or residents regarding the mowing of the ditch between West Main Street and West North Street.
- He has driven around town and observed any zoning violations. There are some areas of concern with non-running vehicles, trash and junk laying around the property. He has counted 17 non-running automobiles. All these would need to be verified if they have a valid registration. He is able to go on the properties and get vin numbers or look at the tags only if he gets a complaint. He noticed there is a vehicle that is parked in an alley right of way. Needs to be moved but others have and still do this in other areas of the Village. The Ordinances regarding junk, trash and non-running vehicles need to be updated.

Buildings and Grounds and Records: Jeri Wenger & Robert Greene:

- Jeri also stated Council needs to come up with paperwork for people to fill out if records are requested. She has asked Mindy to help with creating the form or forms.

Village Administrator, Leo Hendricks

June 26 – July 23, 2022

Overall

Website and Paystar bill pay are up and running. 29 persons have signed up so far for alerts and news. During the June payment month, 25 customers or 14% of the total water/sewer customers have utilized the Paystar option for \$3,064 in

collections. The 5-month average is 27 customers utilizing Paystar each month. Total transactions of 135 and collections year to date are \$14,647
Received the fork attachments for the tractor and have used them already to haul concrete forms.

Will be contacting Municibid.com to auction off obsolete/unneeded village equipment by means of an internet auction. Target items are flail mower, backhoe attachment, Farmall tractor/mower, interior wooden doors. Spoke to the Village of Arlington and they were satisfied with their auction process.

Hometown Heroes Project

Plans for this year include upgraded landscaping, signage, and memorial benches. A fundraising chicken BBQ is scheduled for September 17th.

CARES Funds

Training to be scheduled for laptop users to familiarize everyone with server and printing options.

American Rescue Plan Act (ARPA)

Received second tranche of \$18,500+ bringing our total monies to \$37,355.

Will have to follow strict procurement procedures for spending.

ARPA funds can be used for water and sewer infrastructure. Possible potential areas are water meter upgrades/replacement & cybersecurity updates to the Water and Waste Water plants.

We have until late 2024 to appropriate the funds and 2026 to spend the funds.

Water Related

Vanlue Fire Department had a rural house fire which used approximately 20,000 gallons of water. Carey & Arcadia provided mutual aid.

EJ Prescott is scheduled the week of July 25th to repair a leaking hydrant which has been turned off, taken out of service. When turned on it is leaking approximately 5,000 gallons a day.

Had 19 delinquencies this month with no disconnects.

CorrPro lowered the tower cathode on June 29th .

Now have 4 customers on the water/sewer reduced maintenance rates.

Will be flushing the hydrants during the upcoming summer months.

Ordered a new pump & motor for the brine system at the Water Treatment Plant. Approximate \$875 cost.

Sewer/Storm Sewer Related

Tim Draper replaced one catch basin at the corner of Main Cross and East North Street. A partial cause for collapse was cobbled up storm sewer drain tile replacement during sanitary sewer installation.

Tim Draper installed a standpipe at the county tile Buffalo Street extension for areas which were experiencing standing water.

Will be awaiting wheat harvest and field tiling project by farmer later this summer for potential tile extensions along alley right of way at Cindy Frantz' area.

Industrial Fluid Management is scheduled to do the second treatment of the lagoons on July 25th.

Streets

Paul sent letters to 3 homeowners about tall/noxious weeds removal. Will be mowing trimming this next week if owners do not comply. Owners will be billed for labor.

Had a tree on private property on West Main Street have limbs fall out and narrowly miss a person in the street. Paul sent a letter to the owner advising of the hazard and if not corrected, the village would address the tree problem and bill them for trimming or removal as needed to remedy the hazard.

Submitted paperwork for the OPWC program funding requests for 2023. This is for 50% match and has been utilized in the past. Would allow Vanlue to address two years of paving program for one-year cost. Sections of 2 streets and 13 sections of alleys are in the request.

Worked with Harlan Frey & Matt Clark for hauling and disposal of old sidewalks concrete as well as hauling of stone mix for sidewalks base.

Hauled fill dirt for sidewalk tree lawn areas.

Concrete forms have not been properly oiled or cleaned by previous users. Recommend having existing forms sandblasted and, in the future, if the forms are not returned in satisfactory condition, the user will be charged a cleaning fee. Quote for cleaning present forms is \$25 per form or \$625 to clean all existing forms. New forms from the manufacturer would cost approximately \$200 per form including freight.

Fill dirt was placed in the holes left by the stump removal process.

The school sidewalk is scheduled for replacement this summer. The sidewalk will be widened to allow for easier access to school buses as well as adding a crosswalk ramp on the northeast corner of Main Street.

Have a few areas targeted for cold patch this summer.

Recommend catch basin cleaning later this summer. On hold until annual mosquito treatment is completed by the health department.

Street sweeping is scheduled for Thursday, July 28th prior to the Vanlue Fest activities.

Village Employees

Jim

Daily tasks on water & sewer operation/monitoring

Ordered needed chemicals and supplies.

Worked on brine system to troubleshoot softening problem. Found to be failing motor/pump. Have new one on order.

Mindy

Monthly utility billing/collections, continuing to learn new payment process.

Work with consumers on billing issues and new user sign ups.

Mike
Distributed delinquent notices
Monthly meter readings
Mowing of streets, lagoons, well field drive, WTP
Weed spraying
Dirt hauling for tree lawns and tree stump areas.

Mayor Robert Brooks Report

- Next meeting is August 22 27, 2022 at 7 pm at the Village Town Hall unless stated otherwise
- The Mayor would like to thank Council for moving the meeting to the 26th of July rather than the 25th.
- Street sweeping is scheduled for July 28th
- The Wygant property will be mowed prior to the Fest.

Fiscal Officer Melinda Boyd Report

- The Village’s liability insurance for the upcoming year has been paid. It has increased to \$16,731 from \$14,995.00. I have sent an email to our contact at PEP but she is out of the office
- Salt prices came in for the upcoming winter. Salt is \$68.01/ton and salt mix is \$38.95/ton
- Leo and I have our budget review hearing on August 19, 2022 at 11:30 am at the County courthouse.
- Melissa is on the schedule for cleaning in August.

A motion was made to approve the Legislation CS-19 regarding the proposed changes to the local highway.

Jeri Wenger motioned to approve and Bob Greene seconded it.

Motion passed 5-0

Motion to adjourn the July 26, 2022, 2022 Council meeting at 8:07 pm was made by Ann Burrell and Amy Wiseley seconded.

Motion passed 5-0

MAYOR

FISCAL OFFICER