

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Leo Hendricks, Village Administrator

Melinda Boyd, (Fiscal Officer)

June 26, 2023

On June 26, 2023, Council met in regular session at the Village Town Hall and was called to order by Mayor Robert Brooks at 7:00 PM.

Roll call by Mayor Brooks of Council Members Present:

Amy Wiseley
Becky Nye

Ann Burrell (P)
Robert Greene

Jeri Wenger
Melissa Caudill

Village Employees in attendance:

Leo Hendricks (Village Administrator)
John Filkins (Village Solicitor)
Mindy Boyd (Fiscal Officer)

Village Residents in attendance were:

Sharon May

All reports, minutes and agendas are sent electronically to all of Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the May 22, 2023 meeting was made by Ann Burrell and seconded by Amy Wiseley seconded.

Motion passed 6 - 0

Reading of and motion to accept the agenda for the June 26, 2023 meeting was made by Bob Greene and seconded by Melissa Caudill

Motion Passed 6 – 0

Reading of and a motion to accept the payment of the bills as presented Amy Wiseley motioned to accept the payment and seconded by Ann Burrell.

Motion passed 6 - 0

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.
Jeri Wenger motioned to accept and Ann Burrell seconded it.
Motion passed 6 - 0

Public Participation:

None

Departmental Reports:

VCO Sharon May:

- Village garage sales were June 16 – 18.
- Village Fest is July 27 – 29. The 27th is the cheering competition. The 28th is the fireworks and parade. The 29th is the chicken barbecue.

2024 VCO yearly calendar

- February 24, VCO Baked steak and chicken supper
- March 30th Easter egg hunt
- April 13 Veteran Parkway Spaghetti Supper
- May 11th reverse raffle
- June 14 and 15th Village garage sales
- July 25, 26, 27 Vanlue Fest
- September 28 Veterans Parkway chicken bbq
- October 24th Trick or treat
- November
- December 1 Christmas in the Park
- December 22 Village Christmas caroling

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell (P)

- Ann has an estimate for the purchase of Gingko trees – Autumn Gold. They are slow growth and they would be planted in the fall. Maybe start with 5 of them. They are \$200 per tree and they come with the ball wrapped in burlap. Ann will order them in September. Ten trees were taken out and stumps removed. Don Hotelling took the wood from in front of Niki Alford's residence and she was not happy. Her sister Stacy told Don to resume taking it and she would handle Niki. Nate Hendricks is taking the dead trees from the lagoon.
- Ward's Tree Service looked at 2 large Maple trees on Crawford. These are between Seth Arnolds house and Louis Abraham's house. It would be \$450 to trim them and remove them next year if needed. Amy and Ann drove around and plotted where the new trees could be placed.

- Three Village residents replaced their sidewalks. Approximately, 228 linear feet of sidewalk was replaced. Melanie Martin reached out to Council Woman Jeri regarding the church sidewalk

Zoning: Paul Brooks

Paul resigned from his Zoning position.

Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:

- Becky has been reviewing the finances monthly and all is ok. Melissa states everything is ok on Facebook. Josh Melton will be at the Fest this year. No charge to his concert. Becky also asked if there were children at play signs that could be placed down by her place for the neighbor's kids.

Buildings and Grounds and Records: Jeri Wenger & Robert Greene:

- She received 1 records request.

Village Administrator, Leo Hendricks

Overall

Work continues on CR169/SR15 overpass with West Main Street closed at SR15. A borrow pit is under way on the north side of West Main Street.

Obtaining roof repair quotes.

Communicating with the bank on the cleanup of the property at 316 S. East Street. They are working to have a property maintenance firm clean up the property and mow every two weeks. They are awaiting HUD approval for expenditures. Have promised to start the clean-up in the first part of July.

John Filkins created a rental contract agreement and liability release form for the VCO park rentals as required by our insurance company.

Posted and advertised the help wanted ad for a new zoning inspector.

American Rescue Plan Act (ARPA)

SOS (Data command) will be performing the upgrade to the WTP controls using ARPA funds for \$9,580. Anticipated availability of components is late June – early July. Installation to be scheduled after that.

Received the Valve Exerciser for the Water Department. Will be starting the annual hydrant flushing program in the next couple of weeks.

Water Related

Changed seven water meters due to low or erratic flow complaints.

Rebuilding of removed meters with limited parts. The new parts are on a six-month lead time.

Working with Tonka Systems on softener repairs. Life expectancy of the softener resin is +/- 15 years. The softeners are 13 years and experiencing some issues.

Had 17 delinquencies this month with two disconnects.

Website: 40 people have signed up so far for text or email alerts and news.

Paystar Statistics to date - during the May payment month:

37 customers or 20.6% of the total water/sewer customers used the

Paystar option for \$4,006 in collections.

The 16-month average is 31 customers utilizing Paystar each month.

Total transactions of 496 and collections to date are \$53,487.

Sewer/Storm Sewer Related

Received monies from the county license permissive fees for cleaning of the catch basins this year. Awaiting PEP safety grant monies yet and will conduct cleaning once all monies are received.

Streets

Recommend street sweeping prior to the Vanlue Fest.

The 2023 OPWC paving work should start sometime in July-August.

Obtained and will be installing a convex mirror on the blind corner on Graves Lane.

The 2024 OPWC grant application is due August 1st . Will be working with street committee on recommendations/request. This is a 50% match.

Veterans Parkway

9 more poles were installed to accommodate current and future banners.

Benches have been placed in temporary locations awaiting landscaping to take place this year.

A fundraiser BBQ is scheduled for Saturday, September 29th .

Village Employees

Jim

Daily tasks on water & sewer operation/monitoring

Monthly EPA water & sewer reporting

Completed and submitted the 2022 Consumer Confidence Report to the EPA and was posted on the village website.

Mindy

Monthly utility billing/collections

Work with consumers on billing issues and new user sign ups.

State auditors are finishing up the audit..

Mike Wenger

Distributed delinquent notices, performed disconnects, reconnects.

Monthly meter readings.

Normal mowing of roadways, boulevard, water, and sewer dept. areas.

Changed water meters due to low or erratic flow complaints. Rebuilding and testing of removed meters.

Assisted with hauling concrete, stone, and barricades for sidewalk work.

Austin DesGranges

Helped remove old locust trees from Veterans Parkway and did electrical work at lift station.

Mayor's Report & New Business items:

- Next meeting will be July 24, 2023 at the Town Hall
- Bank United holds the deed on Wygant's house. They stated they are waiting HUD approval. Appraiser took 400 plus pictures
- A mirror will be put on Grave Lanes on the turn.
- The VCO would like to have the Village explore options for a new mower for the park. The mower does not have to be brand new. Leo brought up the old tractor that was bought from Fred Phillips can be used but it is not safe for hills or ditches. Council agreed that the mower needs to be ran and used till it is dead.
- The Mayor brought up the grass being blown into the street when mowing. He would like to have an ordinance that states grass, leaves or trash can not be blown on the street or placed there. Jeri will look into the ordinances to see if the Village has one in place. If not, one would have to be created.
- It was brought to Council attention that there are still some residents not mowing the ditch. One resident is at 304 W Main St.
- Ann inquired about the dead trees at the lagoon. She asked if the Village is going to cut them down or the public. Council stated Ann could ask residents or outsiders.
- Nick Rinehart is donating \$110,000 to repair basketball court and possibly put a pickle ball court in.
- The Mayor states he has gotten letters from Scott Chiow, Dave Ward, Melissa Caudill and the Mayor himself regarding the common alley behind them all. They want it vacated. Mr Chiow would like the town to cut the trees down in the alley so he can build a garage.

Old Business

- The solar eclipse is in April 8, 2024. No one has come up with anything yet.
- The benches and the Boulevard have been the center of a lot of complaints. Council thinks they need to be informed. The benches will be placed near the flag of donor's choice. Pea gravel will be placed around them at some point. The Mayor has been unhappy with the lack of presence of council when there is a work day. They need to have a banner committee meeting.
- City of Findlay has been asked if they would like the large Evergreen tree in the Boulevard for the yearly Christmas tree. Have not heard an answer yet.

Fiscal Officer Melinda Boyd

- Becky is the schedule for cleaning in June
- I will be out of the office July 27 – August 9, 2023.

Motion to approve renewing the Sheriff Department contract for the agreed upon 4 hours per week. The rate has increased from \$38.99 to \$43.32. Ann motioned to approve and Jeri seconded. Motion passed 6-0

Motion to approve Ordinance 2023-02 regarding the grass clippings. Amy motioned to approve and accept and Melissa seconded
Motion approved 6-0.

A Motion to approve the 2024 Estimate of Revenue was made by Jeri and seconded by Amy.
Motion approved 6-0

A motion was made by Melissa and seconded by Ann to adjourn the June 26, 2023 Village of Vanlue Council meeting at 8:29 pm
Motion passed 6-0

MAYOR

FISCAL OFFICER