

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Melinda Boyd, (Fiscal Officer)

April 27, 2020

On April 27, 2020 Council met in a closed meeting due to COVID-19, called to order by Mayor Robert Brooks at 7:00 PM at the Vanlue Park building.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley
Dan Fellrath (P)

Jeri Wenger
Melissa Sunderhaus

Ann Burrell
Melissa Caudill

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Leo Hendricks (Village Administrator)

Village Residents in attendance were:

This was a closed meeting there were no residents present.

All reports, minutes and agendas are given to Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the March 23, 2020, meeting was made by Melissa Sunderhaus and Dan Fellrath seconded it.
All 6 Council members accepted and responded yes.

Reading of and motion to accept the agenda for the April 27, 2020 meeting was made by Ann Burrell and Amy Wiseley seconded it
All 6 Council Members accepted and responded yes.

Reading of and a motion to accept the payment of the bills as presented
Melissa Caudill motioned and Melissa Sunderhaus seconded it.
All 6 Council Members accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.

Dan Fellrath motioned to accept and Melissa Sunderhaus seconded it.

All 6 Council Members accepted and responded yes.

Public Participation:

No public participation due to being a closed meeting

Departmental Reports:

VCO Sharon May:

Water operator, Jim Hunter:

Village Administrator, Leo Hendricks:

- Kurt and Jessica Roszman have requested extra stone to be put in between the sidewalk and road on the towns property for where they park their cars.
- Leo has also talked with Core & Main regarding the wand. They did say it could be the extension on the wand.
- The register batteries last approximately 10 years.
- Informed Council that the glass on the side window of the tractor got broke and will be replaced with Lexan at approximately \$200.00 savings and will help to reduce future breaking. The tractor also has had issues with shifting. The clutch and the U joints are bad. It was taken to Ohio Ag equipment for repairs and is expected back April 29, 2020
- Also been working with Brad on equipment task training and safety procedures
- Spoke with Steve Wilson regarding Phase II. They plan to advertise for bids late April with bids opening mid-May. Work is schedule to be complete in 2020. Will replace the Main Street bridge and sidewalk with Culvert tile. Need to make sure all property owners sign off on access.
- Worked with USDA to address deficiencies in 3-year audit.
- Reviewing and updating contingency plans
- Pause on water shut offs due to Covid-19. Will distribute a letter with the shut off notices that the late charges and penalties will still accumulate.
- Posted EPA violation letter regarding the reporting 5 days late of Q4 2019.
- Assisted Brad with stone hauling for the lane in the well field.
- Renewed the annual service plan with Cummins for all the generators.
- Performed 3 oups utility locates for water/sewer lines
- Worked with Brad to pull the old posts out at the Lagoon and continuing with the wood and rubbish cleanup
- Future repairs will be need to the lagoon ponds valve pit tower handrails.

- Modified mowing schedule/equipment utilization.
- Helped Jeri with measurement regarding setback clearances. I did buy a measuring wheel to make it easier to measure. Turned in my receipts to Mindy.
- Will be addressing street and alley patching when the weather warms up.
- Spoke about repairing curbs and possibly being done in house.
- Logan Rowe paid his delinquent balance in full and water was turned back on. Leo and Lake were there in case of leak. Leo told the homeowner how to sanitize his lines since he had been shut off for some time.
- Need to replace garage door handle with a handle door handle for handicap purposes.

Zoning Jeri Wenger:

- Jeri stated that Leo has helped out with teaching her and helping to perform zoning inspections.
- 12 building packets were distributed
- 9 were approved
- 2 occupancy certificates have been given out
- Jeri has talked to a lot of people regarding zoning violations and fines will start going out after May 2, 2020
- Kayla Cornette got rid of some wood, but also someone has been putting wood on it. And also put the AC away.
- Mark Price is reducing the size of his deck and does not need a permit to reduce the size. Only if he intends to build it bigger.
- Leo has always spoken to Fire Chief Price about open burning. The Chief stated to have people call him or Steve Baum so they can speak to the resident that is burning. The fire dept. will ask them to stop burning.

Committee Reports:

Streets & Sidewalks – Amy Wiseley

- Amy will get with Brad about painting curbs in front of hydrants for no parking zones.
- Dana Reed wants the curb in front of Kelly Miller’s house fixed and lowered.

Finance– Melissa Sunderhaus

Community and Public relations– Melissa Caudill

- Shut Village Facebook page down for a bit due to a few residents that having issues with Council. It is back up and running now.

Buildings and Grounds: Jeri Wenger:

Records - Dan Fellrath

Trees Ann Burrell:

- Mindy Boyd asked for her tree to be cut down due to it leaning and also ruining the sidewalk.
- Charlie Ratliff has one that needs to come down
- The tree in front of Jeri Wenger’s needs trimmed

Mayor’s Robert Brooks Report

- Next Council meeting May 18, 2020 at & 7 pm at the Town Hall.
- Spring cleanup. Discuss if it is a go or postponed.

Mayor Brooks old business:

- Richard Spradlin has put in a stone drive to park his trailer

Fiscal Officer Melinda Boyd Report

- State and County wide entities have been asked to cut their budgets by 20% due to Covid 19. We will be getting a lot less taxes and suck due to the stay at home order.
- Confirmed with Amy Wiseley that she is aware her next quarterly check will be \$100.00 less due to not coming to one meeting in the first qtr. due to illness but I paid her for it.

Approve to move forward with Spring Clean-up on May 2, 2020 at 8 am till dumpster is full.
 Anne Burrell motioned to accept and Jeri Wenger seconded
 6 Present Council members voted yes to approve

Approve Resolution 01-2020 the ODOT proposed National and Statewide Bicycle route.
 A motion was made Melissa Caudill to accept and Amy Wiseley seconded it.
 6 present council members voted yes to approve

Motion to adjourn the April 27, 2020 meeting at 7:52 pm was made by Jeri Wenger and Ann Burrell seconded.
 All 6 said yes

MAYOR

FISCAL OFFICER