

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Melinda Boyd, (Fiscal Officer)

January 25, 2021

On January 25, 2021 Council met in regular session at the Vanlue Community Building, called to order by Mayor Robert Brooks at 7:00 PM. All in attendance wore masks.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley
Dan Fellrath

Ann Burrell
Melissa Sunderhaus

Jeri Wenger
Melissa Caudill (President)

Mayor Robert Brooks gave his State of the Village Speech. He thanked all of Council and Village employees for their hard work in 2020. He asked Council to get more involved with the community. He understands it was a hard year with Covid, but the Village residents need to see Council and know that they are here for them.

Upcoming projects for the new year are additional street paving and chip and seal, cold patch, sidewalk and curb replacement and Veterans Parkway.

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Leo Hendricks (Village Administrator)
Don Rasmussen (Legal Counsel)

Village Residents in attendance were:

In attendance was Village Resident Sharon May, Fire Department Chief Mark Price and Assistant Chief Steve Baum.

All reports, minutes and agendas are sent electronically to all prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the January 25, 2021 meeting was made by Jeri Wenger and seconded by Ann Burrell.

All 6 Council members present and responded yes.

Reading of and motion to accept the agenda for the January 25, 2021 meeting was made by Dan Fellrath and Melissa Sunderhaus Seconded it.

All 6 Council Members present accepted and responded yes.

Reading of and a motion to accept the payment of the bills as presented

Melissa Caudill motioned to accept it and Amy Wiseley seconded it.

All 6 present Council Members accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.

43Ann Burrell motioned to accept, and Melissa Sunderhaus seconded it.

All 6 present Council Members accepted and responded yes.

Public Participation:

Fire Chief Mark Price and Assistant Fire Chief Steve Baum were present to thank council for the donations from the Cares funds. Would also like to thank Leo Hendricks for spearheading it. In total the department received almost \$100,00 from the Village, Amanda Township and Marion Township. They were able to get 16 new sets of fire gear, new floor, new hvac system and new extractor and dryer for their gear. He invited all of council to come to a meeting or training on the 1st and 3rd Thursdays of the month.

The run numbers were 134 runs for 2020, 901 members attended and 55% of runs are medical. The departments active roster at this time is 20. 2021 starts the last year of the current fire contract with the Village. The new contract starts in 2022. In 2023-2026 there will be a 1% increase. Council will review and approve at the February meeting.

Departmental Reports:

VCO Sharon May:

- Discussion took place regarding the park building open for rentals again. It was decided rentals would start back up on February 1, 2021. Upcoming park events are as follows:
 - February 27, The VCO is having a baked steak and baked chicken dinner to raise money for the fireworks show. There will be a drive thru available and social distance seating inside.
 - March 6 The Gold Wing's Auction and Pancake Breakfast
 - March 20, Drive Thru Food Pantry by the area churches
 - April 3, Easter Egg Hunt 10:00 am at the park
 - May 8, Reverse raffle
 - June 18 – 19 Vanlue Community Garage Sales
 - July 29-31 Vanlue Fest
 - August
 - September
 - October 28, Trick or Treat
 - November

- December 5 Christmas in the Park

Tracy Kloepfer will be taking over being in charge of the rental of the park building. Her number is: 419-889-3848.

Committee Reports:

Streets & Sidewalks – Amy Wiseley

Finance– Melissa Sunderhaus

Community and Public relations– Melissa Caudill

- Please inform residents on Facebook page that moving their cars when the plow is out clearing the streets.

Buildings and Grounds: Jeri Wenger:

Jeri informed Council that the little tree beside the town hall is dead and may need to come out. She gave an idea of putting pavers out and around the flag pole and a bench to sit on and have picnics.

Records - Dan Fellrath

Trees, Ann Burrell

Village Administrator, Leo Hendricks

December 14, 2020 – January 23, 2021

- Helped take down the Christmas lights. Many thanks to Jeremy Oldaker and use of his bucket truck. Thanks Also to Mayor Brooks and Keith Hendricks.
 - Welcomed Mike Wenger aboard as a new additional part time maintenance person to assist as needed around the village.
- Obtained a new lock/door handle for west side exit door of town hall.
- Shaun from HDerlink is still waiting on a few things for the Council's laptops
- Water Related.
 - CorrPro raised the water tower cathode for the winter season.
 - Changed out one water meter due to flow issues.
 - Experienced leaking oil filter on water plant generator during weekly test cycle. Changed out filter and
 - Continuing to monitor for any new leaks.
 - Held a training session for Brad and Mike on changing a meter register, meter maintenance and disconnect procedures.
 - Mike conducted January meter reading with my assistance. Had only two register errors.

- After meter reading for January, it was determined that the village park and one resident had higher than normal usage. The park building was checked and found to have a toilet running. The resident was notified, and a plumber found a pin hole leak in a line under the house.
 - Assisted Mindy with preparing mailings for January billing which included a form for updated customer contact information and the sewer reduction notice.
- Ordering a new scale for the water plant to replace failing one. This was budgeted for 2021 as a Capital item.
- Sewer Related
 - Mailings were included with January bills notifying of reduction in rates by \$3.00 per EDU.
 - Working with Jim on renewal for discharge permit.
 - Jim
 - Daily tasks on water operation/monitoring
 - Sharing monthly reports on water production for water consumption tracking
 - Continuing to brief me on basics of plant operation
 - Mindy
 - Monthly utility billing/collections.
 - Created ordinances for additional maintenance person, changing sewer rates, increasing meter reader pay and temporary appropriations for 2021

Streets

- Snow street signs were relocated to Main and Buffalo Streets from outlying areas for better public awareness.
- Brad worked with Mike on familiarization with operations of the truck and tractor in preparation for winter snow plowing activities.
- Working with County Engineer to take part in Hancock County townships 2021 paving program to take advantage of economies of scale in consolidated bidding. Engineer advertised for bids this week. Vanlue plans to repave portions of Blanchard & Crawford Streets and chip/seal South Blanchard Street.

Mayor **Robert Brooks Report**

- Next Council meeting is February 22, 2021 at the Vanlue Community park at 7 pm.
- All meetings in 2021 will be held at the park to be able to socially distance
- Verbal warnings were given to the following for zoning violations:
 - Brandon Torres – W North St Ken Bash – W Main St
 - Mary Lambert – High St Jon Montgomery - E Main St
 - Robert Wygant – S East St Roger Tanner – Center St

Fiscal Officer Melinda Boyd Report

- Council approved for Leo to be bonded
- Working on closing 2020
- Verified Council received their W2's
- Informed Council that the Auditors office had just emailed us and Amanda Township on the amount of the money owed to us for the fire contract from the Township.

Nominate and elect 2021 Council President.

Jeri nominated current President Dan Fellrath and Amy Wiseley seconded it. Melissa Sunderhaus nominated Melissa Caudill and Dan Fellrath Seconded it. A vote was taken And it was 6 – 0 for Melissa Caudill. All answered by stating her name
Melissa Caudill is the 2021 Council President

- Approve Resolution 01-2021 for Hancock County to contract resurfacing of Village and Township roads
Ann Burrell motioned to approve, and Jeri Wenger seconded it.
All 6 council members approved by answering yes 6-0
- Approved resolution for Liberty township to contract for Chip & seal of township and Village roads
A motion was made by Melissa Caudill and Amy Wiseley seconded it
All council answered yes 6-0
- Approve contract to furnish EMA between Hancock county and the Village if Vanlue January 1, 2021 thru December31, 2022
Motion was made by Amy Wiseley and seconded by Melissa Sunderhaus
All Council approved by answering yes 6-0

Motion to adjourn the January 25, 2021meeting at 7:55 pm was made by Jeri Wenger and Amy Wiseley seconded.
All 6-council said yes

MAYOR

FISCAL OFFICER