

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Melinda Boyd, (Fiscal Officer)

June 22, 2020 Council Meeting

On June 22, 2020 Council met in their first open meeting in at least 3 months, due to COVID-19 epidemic, called to order by Mayor Robert Brooks at 7:00 PM at the Vanlue Park building.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley
Dan Fellrath (P)

Jeri Wenger
Melissa Sunderhaus

Ann Burrell
Melissa Caudill

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Leo Hendricks (Village Administrator)

Village Residents in attendance were:

Deputy Chad Randall, Hancock County Sheriff Deputy, Sharon May and Becky Lloyd both residents.

All reports, minutes and agendas are given to Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the June 22, 2020, meeting was made by Dan Fellrath motioned to accept and Melissa Sunderhaus seconded it.

All 6 Council members accepted and responded yes.

Reading of and motion to accept the agenda for the June 22, 2020 meeting was made by Ann Burrell and Amy Wiseley seconded it

All 6 Council Members accepted and responded yes.

Reading of and a motion to accept the payment of the bills as presented
Melissa Sunderhaus motioned to accept and Amy Wiseley seconded it.
All 6 Council Members accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.

Dan Fellrath motioned to accept and Ann Burrell seconded it.
All 6 Council Members accepted and responded yes.

Public Participation:

Becky Lloyd asked if there was an update on when Phase II would be starting. We do not have a start date and Village Administrator Leo Hendricks is keeping in touch with Steve Wilson from the County. Becky also brought up if the Village would qualify for assistance from the Care Act when it comes to the loss of Revenue. Leo and Mindy both commented, as of right now we have not had extreme loss.

Departmental Reports:

VCO Sharon May:

- Sharon May informed Council that the Park Building rental book is full since June 1, 2020.
- The Vanlue Fest is still up in the air. The health department has said no fests, parades or fireworks. The VCO have been discussing having a chicken barbecue take out and King and Queen awards, as well as Prince and Princess awards. An update from the Health department will be put out around July 1, 2020.

Water operator, Jim Hunter:

- CCR reports will be handed out by July 1, 2020.
- Received load of salt at water plant.
- Worked with vendor on wireless uplink for sewer lift station
- Daily tasks on water operation/monitoring
- Sharing monthly reports on water production for water consumption tracking
- Continuing to brief me on basics of plant operations

Brad Ellerbrock, Maintenance

- The Village is no longer mowing the Fire Department. Dan Watson currently mows it due to a mix-up. Mayor Brooks did not know the Village mowed it and Brad was using the big mower and the Fire Department was not happy with the job being done so they decided to have Dan mow it.
- Mowing

- Painted curbs at 6 fire hydrants
- Weed spraying at water tower, curbs
- Assisted in street patching

Village Administrator, Leo Hendricks:

- Fabricated cart to organize/sort village maps/drawings.
- Equipment
- Modified tractor door for reinforcement to accept Lexan versus original glass to help resolve repetitive breakage issues. Keith Hendricks provided welding, design, and installation assistance.
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- Flood Control – Phase II
- Scheduled to meet with Steve Wilson and contractor at kick off meeting on July 21st. Project now scheduled to start in August.
- Low bid was submitted by B Hill’z Excavating of Bradner for \$179,901. Estimated cost was \$200,000.
- Will replace Main Street bridge and sidewalk with culvert tile.
- Need to ensure all affected property owners sign off on access.
- Still pending permission forms from two homeowners.
- Will review with Steve Wilson the need to have Roger Lessig’s culvert enlarged due to restriction of ditch flow.
- Water Related
- Consumer Confidence reports to be distributed in late June/early July.
- Worked with homeowner on Buffalo Street to resolve low flow of water. Checked village meter and flow, was determined to be on house side, repairs done by homeowner, water flow re-established.
- Water plant generator has leak in radiator – Ben Brooks to look at radiator repair options.
- Lift station generator wireless link repaired.
- Pause on water disconnects due to Covid-19 emergency
- Users still liable for all water/sewer monthly charges plus late fees. Attached letter to April, May, (and June) delinquent door hangers. June notification will address resumption of disconnects in July
- (see below).
- Ohio EPA has given notification of end of emergency declaration effective July 10th. Delinquent disconnects will resume after that point.
- Met with contractors for Brooks’ water and sewer installations. Work to be performed in late June.
- Well field hay harvested – 1st cutting of 2020.
- Farmer notified village of need for clear mowing around well heads and marking of valve lids to avoid damages during hay cutting. Resolved.

- Broken field tile in area of well head #1. Evaluating/repairing
- Sewer Related
- Future - Needed repairs to lagoon ponds valve pit tower handrails
- Need to address tree growth along ditch outside of lagoon fence. Will be contacting county engineer on options/responsibility.
- Streets
- Assisted Robbie and Brad in cold patching potholes in streets and alleys
- Applied 2.35 Tons – Approx. cost of \$260
- Working with Mindy on modifying monthly summary reports for billing/consumption to align with Jim’s reporting date
- Addressing high consumption usage for potential leaks and rereading promptly

Zoning Robbie Brooks:

- Emily Dunn got an application for a fence.
- Matt Clark was approved for a shed permit
- Leon Caudill was approved for a small barn
- Leon was approved for a deck
- Noe Rodriguez was approved for a privacy fence around a pool
- Kendall was approved and fined for a fence. The fine was for putting the fence up prior to having a permit.
- Larry Burrell was approved for a shed

Committee Reports:

Streets & Sidewalks – Amy Wiseley

- Seth Arnold asked for permission to replace his sidewalk. He was informed the Village has the forms and supplies the material. He also requested permission to cross the alley underground for electric and Council had no problem with it.

Finance– Melissa Sunderhaus

- All is ok.

Community and Public relations– Melissa Caudill

- Nothing new

Buildings and Grounds: Jeri Wenger:

- Nothing new to advise of

Records - Dan Fellrath

- Nothing new

Trees Ann Burrell:

- AEP came out and stated they are trimming trees next year in the village. If the Village was to trim them at their own cost, the electric company would turn power off

Mayor's Robert Brooks Report

- Next Council meeting August 24, 2020 at & 7 pm at the Park.
- Spoke to a deputy regarding golf carts. Deputy stated it needs to be a licensed driver, golf cart needs inspected, licensed and registered. Needs street lights and blinkers and seatbelts for all passengers. Don Rasmussen stated the golf carts are regulated by the state. 4 wheelers are included on this.
- Mosquito larvae treatment by the health department will start in early July.
- Need to hire a zoning enforcement officer to handle complaints regarding zoning violations and zoning permits. Need to decide on rate to pay a zoning person
- The Mayor has been getting complaints regarding the Village wasting their money on having a sheriff contract. Council agreed to cut contract hours in half. At this time, it was thought the contract was for 25 hours per month, but once Mindy Verified it was found to be for 8 hours per week or 32 hours per month.
- Ron Clark donated purple heart signs and requested they be put up at each entrance to the village.

Mayor Brooks old business:

- Phase II update
- Golf cart ordinance
- Sheriff contract.

Fiscal Officer Melinda Boyd Report

- The Sheriff contract expires August 1, 2020. The Mayor spoke to council regarding keeping or canceling the contract. Agreed to keep a contract but to reduce by half and no set times.
- Council would like the street cleaned prior to the festival
- I have had some handheld issues when trying to upload readings. Will purchase support thru Sensus but will price a new one.

Approve to Resolution 02-2020 to transfer \$10,000 dollars from fund 1000-610-555-0000 street highway, sidewalks and curbs to 2011-620-433-0012, repair and maintenance of motor vehicles to pay Ohio Ag for repairs

A motion was made by Melissa Sunderhaus and seconded by Melissa Caudill.

All responded with a yes.

A motion was made to reduce the Sheriff contract by half was made by Amy Wiseley motioned to accept and Melissa Sunderhaus seconded.

The motion passed 5-1

A motion to approve the 2021 Estimate of Revenue was made by

A motion was made Dan Fellrath to accept and Ann Burrell seconded it.

6 present council members voted yes to approve

Motion to adjourn the June 22, 2020 meeting at 8:02 pm was made by Amy Wiseley and seconded by Dan Fellrath.

All 6 said yes

MAYOR

FISCAL OFFICER