

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Leo Hendricks, Village Administrator

Melinda Boyd, (Fiscal Officer)

July 27, 2021

On July 27, 2021 Council met in regular session at the Village Town Hall and was called to order by Mayor Robert Brooks at 7:00 PM. Masks were optional.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley(P)
Dan Fellrath(P)

Ann Burrell(P)
Melissa Sunderhaus(P)

Jeri Wenger(P)
Melissa Caudill (President) (P)

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Leo Hendricks (Village Administrator)
Robert Wenger (Maintenance)

Village Residents in attendance were:

In attendance were Village Residents Sharon May and Becky Lloyd.

All reports, minutes and agendas are sent electronically to all prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the June 28, 2021 meeting was made by Ann Burrell and seconded by Melissa Caudill.
Motion passed 6 - 0

Reading of and motion to accept the agenda for the July 27, 2021 meeting was made by Jeri Wenger and Amy Wiseley Seconded it.
Motion Passed 6 - 0

Reading of and a motion to accept the payment of the bills as presented
Melissa Caudill motioned to accept it and Melissa Sunderhaus seconded it.
Motion passed 6 - 0

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.
Melissa Sunderhaus motioned to accept, and Ann Burrell seconded it.
Motion passed 6 - 0

Public Participation:

Departmental Reports:

VCO Sharon May:

- There will be 2 bands at the Vanlue Fest this year. Friday July 30th will be the Fest Parade and Fireworks and Spoiled Rotten will perform.
- Saturday July 31st, Mustang Sally will perform that evening and there will also be a chicken BBQ. There will be raffles both nights, good food and entertainment both nights.
- The dates this year for the Fest is July 29th, 30th, and 31st.
- Their will be a 5K run or walk and the cheerleading competition is returning after being absent for a few years.

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell

- Ann informed Council that the trees that were scheduled for removal or trimming have been completed. There are a lot of trimmings out on the brush pile.
- CJ Couch has stated he going to the Superintendent about the Village paying for the materials to replace the sidewalks at the school.

Finance and Community & Public Relations– Melissa Sunderhaus & Melissa Caudill

- Melissa Sunderhaus informed Council she is reviewing payments and receipts on a monthly basis and initials each one. Melissa Caudill said the Village's Facebook has been quiet.

Zoning: Robert Brooks

- We have had a few people respond to the Help Wanted ad for zoning inspector. Steve Hile of Hile Construction and Paul Brooks, Zoning for Eagle Township.
- Angie Wehrle is concerned with the amount of traffic and the speed of those vehicles on Graves Lane. Children at Play signs were acquired and placed.

Buildings and Grounds and Records: Jeri Wenger & Dan Fellrath:

- Jeri Wenger informed Council that all the boxes that Leo put out to go through have been gone through. Dan Fellrath needs to certify and sign off and send to the History Society and they will determine what can be disposed of. Leo has inquired into using a shredding service coming out and disposing of what can be disposed of.

Village Administrator, Leo Hendricks

June 27-July 25, 2021

- Overall
 - Street sweeping is scheduled for Wednesday, July 28th, prior to the Vanlue Fest which will be held on July 29, 30, 31st this year.
- Hometown Heroes Project
 - 20 additional poles (to hold 40 banners) are scheduled be installed prior to the Vanlue Fest
 - Have 36 more banners being produced.
 - A chicken dinner is planned for late September for fund raising for the project.
 - *Amy Wiseley completed the donation request from Marathon and is actively working with several other businesses for donations. Good Job Amy!*
- CARES Funds
 - HDERlink is scheduled to start delivery of the laptops on July 29th, with training to be conducted in the following days/weeks.
- American Rescue Plan Act (ARPA)
 - A next round of revenues for the American Rescue Plan Act was announced for a two-year distribution schedule. Vanlue could be getting approximately \$37K. This is a decrease from original estimates of \$65K. Viewed webinars on May 18th and June 24th for updates on the application process. Can be used for water and sewer infrastructure. Possible potential areas are water meter upgrades/replacement & cybersecurity updates to the Water and Waste Water plants. The village will have to apply for the disbursements whether we use the monies or not. Can be returned later.
- Water Related
 - Had 14 delinquencies this month, with 3 disconnects.
 - A review of water regulations is under way for recommendations of updates.
 - Water production has dropped to approximately 20,600 gallons per day. Normal range.
 - Discovered another water leak on North Street. This time it was the copper line from the meter to the resident's plastic line. It showed they had used 23,000 gallons when their normal usage is +/- 4,000. Shaferly dug up the area and replaced the copper with plastic. Village will pay for repairs and adjust the resident's bill.
 - Working with the EPA for a scheduled site visit on Monday, July 26th. They will be reviewing contingency plans, asset management plans, record keeping, and visiting the treatment facility.
 - Developed hydrant flushing procedures and valve exercising procedures. The EPA requires that we flush all hydrants and exercise all main and hydrant valves annually. Will be actively performing these tasks before year end.
 - Keith Hendricks built and hydrant flushing device to attach to the rear of the dump truck. Many thanks to Keith for his creativity!
 - Working with Data Command for a quote for recommended upgrades to our operating system for the Waste Water and Water Treatment plants. We currently are operating on Windows XP and need to upgrade to

Windows 10 for the systems to be able to function properly and have upgraded security. May also require some hardware upgrades.

- EJ Prescott from Lima will be repairing several hydrants which were leaking and contributing to water loss. These hydrants are currently out of service but can be turned on in case of emergency.

- Sewer/Storm Sewer Related

- BHC Environmental is scheduled the first week of August to vacuum out the plastics and refuse out of the wet well.
- Will be getting estimates from Matt Shaferly on roadway ditch excavation work at the corner of John & Buffalo Streets, South Blanchard Street, and catch basin work on North Buffalo Street for areas which are experiencing standing water.

- Streets

- Fog seal on Blanchard Street to take place after August 15th by Henry Bergman of Genoa
- Asphalt paving is tentatively scheduled sometime in late August to mid-September
- Continuing to do cold patching on areas not slated for repaving.
- Awaiting delivery of new street signs and will be installing as time permits.
- Installed Children at Play signs on Graves Lane.
- Reviewing previous vacated alleys and will in the future, be presenting maps of platted, unused alleys for review of council for further actions. Spoke with Doug Cade, Hancock County Engineer and they would be able to survey the affected alleys in the fall after the construction season.
- Doug Cade, Hancock County Engineer spoke with me and said that in the near future, ODOT will be having an online presentation regarding the CR169/SR15 overpass proposal. It appears that this may be on the schedule within the next two years.

- Village Employees

- Jim
 - Daily tasks on water & sewer operation/monitoring
 - Helping prepare for EPA visit
 - Ordered needed chemicals and supplies.
- Mindy
 - Monthly utility billing/collections.
- Mike
 - Read water meters and distributed delinquent notices
 - Mowing of water, sewer, and street areas.
 - Spraying for weeds around hydrants and curbs
 - Three water disconnect/reconnects this month
- Lake
 - No activity this month

Mayor Robert Brooks Report

New Business:

- Next Council meeting is August 23, 2021 at the Village Town Hall at 7 pm
- Mayor Brooks has had to pick up bags trash twice in a week and a half at the recycling bin. Need to figure out who is dumping it and put a stop to it.

Fiscal Officer Melinda Boyd Report

- Don Rasmussen informed me on 7/22/2021 that the Purdue Litigation will be voted on July 23rd. We should be hearing what we could get
- I deposited \$25.00 into the savings account #0242 after the bank suggested we do that because the account was dormant.

Approve Ordinance 2021-02 supplemental increase of appropriations.

A motion was made by Amy Wiseley and Jeri Wenger seconded it

Motion passed 6-0

Approve the renewal of the Sheriff's contract at 4 hours per week

A motion was made by Melissa Caudill and Melissa Sunderhaus seconded

Motion passed 6-0

Approve ordinance 2021-03 applying for funds from the America Rescue Plan

A motion was made by Ann Burrell and Dan Fellrath seconded

Motion passed 6-0

Motion to adjourn the July 27, 2021 Council meeting at 7:28 pm was made by Jeri Wenger and Amy Wiseley seconded

Motion passed 6-0

MAYOR

FISCAL OFFICER