

# VILLAGE OF VANLUE

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124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890  
Phone 419-387-7745

**Robert Brooks, (Mayor)**

**Melinda Boyd, (Fiscal Officer)**

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**March 23, 2020**

On March 23, 2020 Council met in a closed meeting due to COVID-19, called to order by Mayor Robert Brooks at 7:00 PM at the Vanlue Park building.

**Roll call by Mayor Brooks of Council Members:**

Amy Wiseley (Absent)  
Dan Fellrath (P)

Jeri Wenger  
Melissa Sunderhaus

Ann Burrell  
Melissa Caudill

**Village Employees in attendance:**

Melinda Boyd (Fiscal Officer)

**Village Residents in attendance were:**

This was a closed meeting there were no residents present.

**All reports, minutes and agendas are given to Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.**

The reading of and a motion to accept the minutes of the February 24, 2020, meeting was made by Jeri Wenger and Dan Fellrath seconded it.

All 5 Council members accepted and responded yes.

Reading of and motion to accept the agenda for the March 23, 2020 meeting was made by Dan Fellrath and Ann Burrell seconded it

All 5 Council Members accepted and responded yes.

Reading of and a motion to accept the payment of the bills as presented

Melissa Caudill motioned and Jeri Wenger seconded it.

All 5 Council Members accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.

Jeri Wenger motioned to accept and Dan Fellrath seconded it.

All 5 Council Members accepted and responded yes.

**Public Participation:**

**Departmental Reports:**

**VCO Sharon May:**

**Water operator, Jim Hunter:**

**Zoning Jeri Wenger:**

**Committee Reports:**

**Streets & Sidewalks – Amy Wiseley**

**Finance– Melissa Sunderhaus**

**Community and Public relations– Melissa Caudill**

**Buildings and Grounds: Jeri Wenger:**

**Records - Dan Fellrath**

**Trees:**

**Village Administrator, Sara Phillips**

**Mayor’s Robert Brooks Report**

- Next Council meeting April 27, 2020 at & 7 pm at the Town Hall.
- 2 applicants for the Village Administrator were discussed. 1 being Pete Male from Findlay and Leo Hendricks from the Village. The help wanted ad was placed in the paper for March 12, 13, and 14. The cutoff to apply was March 19, 2020
- Hired Brad Ellerbrock at \$15/hour for maintenance
- Brakes on truck need replaced
- Tabled shut off and delinquent policy
- Richard Spradlin’s parking issue will be discussed in April
- Roger Tanner wanting his car back will be discussed in April.

**Fiscal Officer Melinda Boyd Report**

Approve ordinance 2020-01, annual appropriation  
Anne Burrell motioned to accept and Melissa Sunderhaus seconded  
5 Present Council members voted yes to approve

Approve Ordinance 2020-02 the hiring of Brad Ellerbrock as Village Maintenance retroactive back to February 25, 2020 at \$15.00/hour on a part time basis  
A motion was made by Dan Fellrath and Melissa Sunderhaus seconded  
5 present council members voted yes to approve

Approve Ordinance 2020-03 the hiring of Leo Hendricks for Village Administrator at the rate of \$250.00/month.  
A motion was made by Jeri Wenger and Ann Burrell seconded it  
5 present council members approved to hire Leo Hendricks.

Motion to adjourn the March 23, 2020 meeting at 7:22 pm was made by Dan Fellrath and Melissa Sunderhaus seconded.  
All 5 said yes

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**MAYOR**

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**FISCAL OFFICER**