

VILLAGE OF VANLUE

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Robert Brooks, (Mayor)

Leo Hendricks, Village Administrator

Melinda Boyd, (Fiscal Officer)

May 17, 2021

On May 17, 2021 Council met in regular session at the Vanlue Community Building, called to order by Mayor Robert Brooks at 7:00 PM. All in attendance wore masks.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley
Dan Fellrath

Ann Burrell
Melissa Sunderhaus

Jeri Wenger
Melissa Caudill (President)

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Leo Hendricks (Village Administrator)

Village Residents in attendance were:

In attendance were Village Residents Sharon May, Cindy Frantz and Becky Lloyd.

All reports, minutes and agendas are sent electronically to all prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the April 26, 2021 meeting was made by Ann Dan Fellrath and Jeri Wenger seconded it.

All 6 Council members present and responded yes.

Reading of and motion to accept the agenda for the May 17, 2021 meeting was made by Ann Burrell and Dan Fellrath Seconded it.

All 6 Council Members present accepted and responded yes.

Reading of and a motion to accept the payment of the bills as presented
Melissa Sunderhaus motioned to accept it and Amy Wiseley seconded it.
All 6 present Council Members accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.
Melissa Caudill motioned to accept, and Dan Fellrath seconded it.
All 6 present Council Members accepted and responded yes.

Public Participation:

Cindy Frantz of 308 W North St, Vanlue was present at the meeting to discuss the flooding issue in here yard. This is the 3rd meeting she has attended to ask someone to look into it. She was told the last time that Phase 2 would take care of this issue but did not. It helped with the front issue of flooding but not at the back of her lot. She gave the former Mayor pictures of the flooding in her lot. The more it floods back there the more it erodes.

Leo took a couple of pictures and he stated it starts at the back of her property at the junction box. Cindy stated she has to wear a mask when she mows due to the mold and dirt smell. Former owner of the property Amy Wiseley stated when she lived there it never did this. Cindy states it gets worse as the erosion gets worse.

Leo suggested having someone come in and locate the tile. Years ago, Cindy had someone come in and look at it, but water was not running into the cistern. Water starts at the back of the property on the Village's property. Ann asked why the low spot can't be filled in and it was mentioned that the dirt would just wash away. An idea was given to put in a catch basin at the back of the property.

Becky Lloyd asked if the Township was still going to replace the culvert tiles at Funkhousers. She was told she would have to ask them that.

Departmental Reports:

VCO Sharon May:

- The VCO would like to thank Joel and Bob Kloepfer and the baseball teams for edging the whole park.
- She also informed Council that Larry Monday is concerned about the amount of people that will need assistance getting to the Memorial Day program. Several people have donated their time and golf carts to pick up people and drop them at the seats. Afterward they have volunteered to show them the banners. If it rains, the park building will be open.
- There will be 2 bands at the Vanlue Fest this year. Friday July 30th will be the Fest Parade and Fireworks and Spoiled Rotten will perform.
- Saturday July 31st, Mustang Sally will perform that evening and there will also be a chicken BBQ. There will raffles both nights, good food and entertainment both nights.
- The dates this year for the Fest is July 29th, 30th, and 31st.

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell

- Ann and Amy inquired whose responsibility it was to get rid of and clean up all the shavings. from the trees that were removed. They were informed the property owner for which the tree stood would be responsible.
- The property owner is also responsible for replacing the sidewalks on their property. The Village will pay for the materials and lend the forms out to them.
- The tree at Epley's needs to come down and a couple of trees by the church need to be trimmed.

Finance and Community & Public Relations– Melissa Sunderhaus & Melissa Caudill

- Melissa Sunderhaus informed Council she is reviewing payments and receipts on a monthly basis and initials each one. Melissa Caudill said the Village's Facebook has been quiet. Melissa Caudill has been working with Larry Monday about more in depth for the Hometown Hero ceremony. Jeremy Oldaker is taking pictures with his drone.

Zoning: Robert Brooks

- Kendall Marshall applied for a permit for a roof over part of his deck off the master bedroom
- Permit application was given to Jared Frey at D&H
- Permit application was given to Troy Baird for converting an existing shed to a play house and adding porch or walkway to it.
- Permit application was given to Hunter Hoop at 104 E Main St
- Shelton Miller was given a permit application for a concrete patio. Mindy informed him that he did not need a permit to replace the windows and siding.

Buildings and Grounds and Records: Jeri Wenger & Dan Fellrath:

- Dan and Jeri have gone through some more records. Have a few more boxes to go through.

Village Administrator, Leo Hendricks

April 25 – May 15, 2021

- o Spring clean-up day was held on Saturday, May 1 st . Had a 40 cubic yard dumpster this year which was almost completely filled. Scrap metal yielded \$102 this year – last year
- o Spring rain of approx. 2" tested the ditch tile project upgrade. Tile and catch basins performed as designed and kept water well within the ditch and no flooding of the roadway with the village. Area in the township experienced some problems with culvert tiles restricting flow.
- o Tractor experienced a broken hoist cylinder pin, causing damage to lines, hoses, and boom bracket.

Repaired the bracket and Mike replaced hoses and lines.

📌 Hometown Heroes Project

o Assisted in installation of poles and flagpoles on May 11 th . Many thanks to all the volunteers who worked hard on this phase. Brackets for the banners to be installed yet as well as landscaping and installation of signage.

o The dedication ceremony will be on Memorial Day, May 31 st at 10 a.m.

📌 CARES Funds

o Shawn from HDERlink has finally gotten all of the necessary licensing and will be testing the server and router on May 19 th . He anticipates the laptops will be available for training and distribution in the following week.

o A next round of revenues was announced for a two-year distribution schedule. Initial word is that Vanlue may be getting approximately \$65K. Will be viewing a webinar on April 29 th for spending guidelines and allowable parameters. Will be participating in a webinar on May 18 th for further guidance.

📌 Water Related.

o Had 11 delinquencies this month, with one disconnect.

o A review of water regulations is under way for recommendations of updates.

o Higher water production than normal. Continuing to monitor and may contact leak detection firm for assistance to locating possible leakage if May monthly meter readings still show higher unaccounted for water normal.

o Cummins performed annual servicing of all emergency generators during April.

📌 Sewer Related

o Jim is testing the updated link from the lift station and resetting level parameters.

o Recommendation to have plastics and refuse vacuumed out of the wet well.

o Have an area on West North street that is experiencing standing water after heavy rains. Review shows that water is laying in the well field and adjacent alley right of way and then spilling over onto the homeowner.

Recommend investigation into options for relieving standing water.

📌 Streets

o Asphalt paving is tentatively scheduled sometime in June, with fog seal on Blanchard street to take place after July 4 th .

📌 Will be doing cold patching on areas not slated for repaving.

- o Applied for \$1,000 PEP safety grant for street signs. By using the PEP grant and state highway funds, ALL street name signs can be upgraded with a minimal outlay from the regular street fund account.

- ☑ Reviewing previous vacated alleys and will in the future, be presenting maps of platted, unused alleys for review of council for further actions.

- ☑ **Village Employees**

- o Jim

- ☑ Working on annual Consumer Confidence Report

- ☑ Daily tasks on water operation/monitoring

- ☑ Sharing monthly reports on water production for water consumption tracking

- ☑ Monitoring increased water production levels

- o Mindy

- ☑ Monthly utility billing/collections.

- ☑ State of Ohio Auditor is conducting 2019-2020 on site audit.

- o Brad

- ☑ Resigned to pursue other ventures.

- o Mike

- ☑ Read water meters and distributed delinquent notices

- ☑ Performed one disconnect/reconnect.

- ☑ Had a complaint of low flow by one resident. Inspected meter and found adequate flow. Resident contacted plumber and found to have faulty water softener restricting flow in the residence.

- ☑ Assisted in clean up day and hauled scrap steel to recycler.

- ☑ Getting acquainted with mowing of street, sewer lagoon, and well field areas.

- ☑ Assisted in repairs to tractor due to damage from broken cylinder pin.

- ☑ Installed several new lights in the garage area.

- o Lake

- ☑ No activity this month

Mayor Robert Brooks Report

New Business:

- Next Council meeting is June 28, 2021 at the Vanlue Community park at 7 pm.
- He informed that all of Council needs to be present at the Hometown Hero dedication on May 31, 2021.
- Need to come up with an Ad for zoning. Prefer outside of Village. It has been discussed that the person would receive the permit fees that are collected and then an hourly rate for code enforcement. Jeri stated that the codes, fees and fines need to be updated so a new person isn't set up for failure.

Old Business:

- There have been no updates on the meter tampering and Roger Tanner's car/storage bill
- 4 Council seats are up for election in November. Melissa Caudill, Melissa Sunderhaus, Dan Fellrath and Amy Wiseley.

Discussion took place regarding Roger Tanner and his towed cars and property. Becky stated that she did not see any paperwork. She recalls it being stated that it was an Administrative Warrant to tow the cars in reference. Jeri stated we should not let Mr. Tanner hold the Village hostage because he has said that he will do this and that if we get his car back for him. Such as clean up his property or hook up to water and sewer.

Fiscal Officer Melinda Boyd Report

Motion to adjourn the May 17, 2021 Council meeting at 8:13 pm was made by Melissa Caudill and seconded by Melissa Sunderhaus

All 6-council said yes

MAYOR

FISCAL OFFICER