

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Wells, Mayor

Joshua Riegle, Village Administrator

Melinda Boyd, (Fiscal Officer)

November 17, 2025

On November 17, 2025, Council met in regular session at the Village Town Hall and was called to order by Mayor Robert Wells at 7:00 PM.

Roll call of Council Members Present by Mayor Wells:

Amy Wiseley
Becky Nye

Ann Burrell
Melissa Caudill

Jeri Wenger (P)
Bridget Shepherd

Village Employees in attendance:

Josh Riegle (Village Administrator)
Mindy Boyd, (Fiscal Officer)
Mike Bakies (Water Operator)

Village Residents or other in attendance were:

Ken Walerius

All reports, minutes and agendas are sent electronically to all of Council prior to the meeting so they can be reviewed by Council members and the mayor. The same reports are available to the public at the meeting.

A motion was made by to accept the November 17, 2025 meeting agenda by Ann Burrell and seconded by Amy Wiseley
Motion passed it 6-0

A motion was made by Melissa Caudill to approve the minutes of the September 22, 2025 meeting and seconded by Bridget Shepherd
Motion Passed 6 – 0

A motion was made by Amy Wiseley and seconded by Melissa Caudill to accept the payment of all expenses as of the meeting on November 17, 2025. Jeri Wenger abstained due to conflict of interest.
Motion passed 5-0

A motion was made by Jeri Wenger and seconded by Bridget Shepherd to pay the non-recurring bill to Pelton Environmental in the amount of \$4,234.00 for the motor in the water plant.

Motion passed 6-0

A motion was made by Ann Burrell and seconded by Becky Nye to approve the receipts to date.
Motion passed 6-0

A motion was made by Melissa Caudill and seconded by Ann Burrell to accept the financial documents/bank reconciliation/fund summary and bank statements as presented for.

Motion passed 6- 0.

Public Participation:

Departmental Reports:

VCO Sharon May:

2025 VCO yearly calendar

November – No activity

December 7, 2025 Christmas in the Park

Zoning:

Ken Walerius at 409 S East St has been trying to get a zoning permit for an addition on the house at this property for quite some time now. His builder has gotten with the mayor but has not heard back from him. Ann informed Ken that only 40% of the property can have buildings on it. Ken wants an in-law suite and a detached garage built. Ann also informed that the zoning laws are in the process of being reviewed by the committee. The mayor asked for an updated drawing to scale. It is possible Ken will need to work with the county to get this completed.

Committee Reports:

Trees, Streets & Sidewalks – Amy Wiseley & Ann Burrell

Amy and Becky have set up a time with Jeremy Oldaker and Logan Desgranges to hang the Christmas lights. Due to available time, the cords will not be fixed till next year.

Ann Burrell has finished watering the trees. She told Council that the new sidewalks should not be salted for 1 year. Only sand and kitty litter should be used.

Finance and Community & Public Relations–Melissa Caudill & Rebecca Nye:

Becky has been reviewing all payments and receipts.

Buildings and Grounds and Records: Jeri Wenger (P) & Bridget Shepherd

Village Administrator, Josh Riegler

- Jason Miller would like to buy the flail mower for \$75.00 Logan Desgranges will meet with him to help get it loaded up.
- A Possible water link in the area of 104 – 120 W Main St. We are producing in excess of 15,000 gallons per day. Josh has checked with Aqua Line on pricing.

Mayor's report

- The next meeting is December 15, 2025 at 7 pm at the Community Park. At 6 pm, the council pot luck will take place at the community park.
- The mayor brought up a portion of a lot does not have a lot number. It is by Robert Greene's lot. A portion of his garage is built on this lot. The mayor wants to get a lot number assigned and sell it to Robert Greene for a \$1.00. This will need looked into in the future.

Treasurer report:

- Bridget is scheduled for December office cleaning
- The audit is officially done. I had to make an adjustment of -\$15,779.00 in the general fund and a \$15,779.00 in the capital fund. I had posted income tax receipts incorrectly. They are supposed to be broken up 81% general and 19% capital. He also reminded me to enter the final budget numbers into the UAN. The current certificate shows the original amount of the estimated resources and we have received more in a few accounts. . It was found I posted receipts such as LGF funds and HB49 fees in the incorrect accounts.
- We received a letter from the HRPC regarding 2 funding opportunities for the year 2026. The Brownfield Remediation Program and the Building Demolition and site Revitalization Program. I emailed everyone a copy of the letter due to the date is November 14, 2025.
- Reminder the council pot luck is December 15, 2025 at 6 pm at the park. Ann will supply a ham and I will bring the paper products and buns. Bring your own drinks. Please let everyone know what you are bringing so we don't get a lot of the same dishes. I invited Leo and his wife, as well as Jim Hunter and his wife. Ann will have a sign-up sheet as well.
- The motor we ordered from Pelton Environmental has arrived. It is currently at Ben Brooks since he had a forklift to unload. It has been moved from Ben Brooks shop to the water plant.
- Talked with CorrPro regarding removing the cathodic protection. Teresa (scheduler) will reach out in December to set up a time. Could be the week of December 17th.
- John's contract ends on December 31, 2025. You will need to vote on a new one if he is still interested in continuing.
- I have taken a few pictures of the vehicles and such over at Tanner's property on November 12, 2025.
- Both CD's we have at WesBanco mature on the 17th. My question is do you want to carry over \$100,000 on both and take the interest and deposit into our checking or savings. We have done this every year since I have been here. The interest rate on the certificate of deposit was 3.840% and the

annual percentage yield interest was 3.9%. As of November 13, 2025 the interest rate on the certificate of deposit is 2.75% and the annual percentage 2.722%.

- We need to inform everyone that is interested in being appointed to council to come to the January meeting. They cannot be appointed before then.
- I will be doing the last amended certificate of resources since we have taken in more than was estimated.
- Kayla is working on a printed calendar of important dates for the year, such as meeting dates, bill dates, delinquent notices and shut of days.
- I have been so busy that I have not been able to work on the cyber security. I apologize but think we should have them complete the project. Council agreed to try and cancel the contract with them and continue ourselves and work with the state.
- Meters were read today and the bills went out. There was 1 re-read. No one was available to do it so I did it with the wand. She did have an error but auto read told her what to do. She just had to re-execute.

Village Solicitor

John called in for the meeting since he was not able to be here in person.

New Business

A motion to approve Ordinance 2025-13, 2026 temporary appropriations was made by Becky Nye and seconded by Melissa Caudill

Motion passed 6-0

Motion to approve carrying over the 2 cd's in the amount of \$100,000 plus with whom can give us the best percentage. Ann Burrell motioned and Amy Wiseley seconded it.

Motion passed 6-0

Note: Ann will be calling around for rates.

A motion was made by Jeri Wenger for Gorman Raup to repair the pump for \$6,580.00 and seconded by Ann Burrell

Motion passed 6-0

Motion by Jeri Wenger and seconded by Bridget Shepherd to adjourn the Village of Vanlue Council November 17, 2025 meeting at 8:10 pm.

Motion passed 6-0



Robert Wells, MAYOR



Melinda Boyd, FISCAL OFFICER