

VILLAGE OF VANLUE

124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890
Phone 419-387-7745

Robert Brooks, (Mayor)

Melinda Boyd, (Fiscal Officer)

October 26, 2020

On October 26, 2020 Council met in regular session at the Vanlue Community Building, called to order by Mayor Robert Brooks at 7:00 PM.

Roll call by Mayor Brooks of Council Members:

Amy Wiseley	Ann Burrell	Jeri Wenger
Dan Fellrath (President)	Melissa Sunderhaus	Melissa Caudill

Village Employees in attendance:

Melinda Boyd (Fiscal Officer)
Jim Hunter (Water Operator)
Leo Hendricks (Village Administrator)

Village Residents in attendance were:

In attendance was, Village Resident: Sharon May

All reports, minutes and agendas are sent electronically prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.

The reading of and a motion to accept the minutes of the September 28, 2020, meeting was made by Jeri Wenger and Ann Burrell seconded it.
All 6 Council members accepted and responded yes.

Reading of and motion to accept the agenda for the October 26, 2020 meeting was made by Melissa Caudill and Amy Wiseley Seconded it.
All 6 Council Members accepted and responded yes.

Reading of and a motion to accept the payment of the bills for September 2020 as presented Dan Fellrath and Jeri Wenger seconded it.

All 6 Council Members accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented for the month of September 2020

Ann Burrell motioned to accept and Melissa Sunderhaus seconded it.

All 6 Council Members accepted and responded yes.

Departmental Reports:

VCO Sharon May:

Trick or Treat is at the park on October 29, 2020. The weather will hold off hopefully. Food will be served at the park building

Costumer judging is at 6 at the park

Parade at 6:15

Trick or Treat at 6:30 – 8:00 pm

The Mayor did bring up the question of the weather and the VCO stated it would go on regardless of weather. The food will be packaged and there will not be any self-serve.

Some people are setting up trunk or treat at the Marathon station and the old Gypsum building.

The VCO will be ordering a 10 spin merry go around for the park. This is being purchased with HPD grant money

Maintenance:

- Received 2 applications for zoning person We will continue to accept and review applications

Committee Reports:

Streets & Sidewalks – Amy Wiseley

- Judy Jameson has an issue with roots raising her sidewalk. Don Rasmussen recommends we remove it. The sidewalk is almost raised 3 inches.
- Inform the Jamison's they are responsible for the sidewalk. A concrete or masonry saw will be needed to cut as much of the roots out. Put bright reflective pain on raised part and to delay taking the tree out till next Spring
- Prioritize the worst trees to be taken out and Ann will talk to Kenny Ward.
- The banner project is in full swing. A decision has been made to place the banners in the boulevard and call the boulevard "Veterans Pkwy." The street names will not be changed. The banners would be easier to locate for loved ones coming to see them. Ann recommended putting a few benches in for places to sit and maybe beautify the section with flowers.

Finance– Melissa Sunderhaus

- Melissa has been reviewing and initialing each paid bill and incoming receipts.

Community and Public relations– Melissa Caudill

Buildings and Grounds: Jeri Wenger:

Leo noticed the town hall lights outside were not working so he changed them and they look great now. The side light by the garage is also out and he will get sensor light and put on the front lights

Jeri brought up the potluck for Council dinner. Do we still want to have it due to all these restrictions? Jeri suggested postponing. It was brought maybe order take out from the restaurant. Will be decided for sure at the November meeting.

Records - Dan Fellrath

Trees, Ann Burrell

- There is a mulberry tree at the park that Wards said it looks dead. He said it needs to come out due to the trunk looking hollow. He recommends we wait till Spring to do that.

Village Administrator, Leo Hendricks

September 27 – October 24, 2020

- Overall
 - Performed 2 OUPS utility locates.
 - Placing orders for items through the CARES act funds for Covid-19 related expenses. The village has \$44,012.91 available from the first two distributions. Targeted areas are the Village Park, Vanlue Fire Department, and Vanlue Village operations. Any funds must be spent by December 28th. Any unspent monies are to be returned to the County Auditor.
 - ****** CARES Funds Spend to date handout**
 - Received an additional \$12,792.69 from the third distribution for a total of \$56,805.60
 - Suggested target for additional monies would be for furnace replacement at the town hall with HEPA filtration. Present furnace is approx. 15 years old.
- Water Related.
 - Continuing to flush hydrants on ends of system yet this fall as well as operating valves on mains.
 - Meter reading wand was sent into Core & Main and repaired. Current wand and data collection system is now obsolete and is no longer supported. Receiving updated lead times on upgrade.
 - October meter reading had numerous errors. Used the wand to re-read errors and spot checked several meters for verification. Suspect latest problem may be due to estimated billing last month and data corruption.
 - Had NO delinquent disconnects this month.
 - Changed out two faulty meters which had low flow.
 - Working with Core & Main on in-house repairs to these meters.
- Worked with Sheldon Gas to help locate main water line from tower at the park for future driveway installation along the east side going to the ball fields.
- Streets
 -

- Attended a meeting of the Vanlue Hometown Heroes Veteran's Banner project. Met with Rick of Mad Hatter Productions and saw several examples of banners and reviewed projected costs. Latest recommendation is to create a Veterans Parkway area along the High Street boulevard with metal poles and double brackets to concentrate the banners. Larry Monday is drafting a cover letter and application for the program. Plans to have in place by Memorial Day 2021.
- Repaired North Street the week of September 28th, thanks to Keith Hendricks for assistance and donation of materials to fabricate a weight for the rear of the tractor for snow removal.
- Worked with Brad and Chris Greenwald to ready the dump truck for leaf collection, which is now under way with Chris volunteering on collection efforts of the fall leaf harvest.
- Village Employees
 - Jim
 - Daily tasks on water operation/monitoring
 - Sharing monthly reports on water production for water consumption tracking
 - Continuing to brief me on basics of plant operations
 - Mindy
 - Monthly utility billing/collections.
 - Working on necessary paperwork for CARES funds appropriations.
 - Brad
 - Mowing is wrapping up for the fall
 - Assisted in North Street repairs.
 - Prepared truck and leaf vac for use.
 - Starting on leaf collection
 - Lake
 - Meter reading
 - Distributed delinquent notices

Mayor Robert Brooks Report

- Next Council meeting is December 21, 2020 at the Vanlue Community park at 7 pm. This will also be the Council dinner so that will start at 6 pm at the November meeting
- The Mayor misunderstood Jeremy Kloepfer regarding the drive to the diamonds. Jeremy would like the drive to start right passed the tower fence, cut to the east and up around the fence towards the back diamond.

Fiscal Officer Melinda Boyd Report

- The CD comes due November 12, 2020 Council approved leaving it at State bank, splitting into 2 equal cd's for 2 years at a rate of .3%. Early withdraw penalty is 3 months of interest.
- UAN will be replacing my computer in my office so the current one will be put out front for office use and possibly in the future for zoning. This will be done in February or March
- Christmas lights will be put by Volunteers Jeremy Oldaker again this year. Thank you Jeremy.

- Approve Resolution for 05-2020, for 5 years for Council to approve ODOT agreement between the state of Ohio and the Vanlue Village for the removal and control of snow and ice removal on SR 15 and SR 330
Resolution 05-2020 approved for Odot agreement
Jeri Wenger motion to accept and Ann Burrell seconded it
All 6 council member passed 6-0
- Approve Ordinance 2020-10 approve MR 689 Pursuant to ORC 5521.01 ODOT MAY MAINTAIN REPAIR AND APPLY LONGITUNDINAL paving marking linesand eret regulatory and warning signs.
Melissa Caudill motion to approve 2020-10 and Melissa Sunderhaus seconded it'
All 6 council approved by saying yes
- Approve for CD to be split in to 2 equals at approximately \$120,175.00 for each C at a rate of 27 months The Mayor and Melinda have permission to due this
Approve Ordinance 2020-12 to split the 1 cd into 2 equals. Dan Fellrath motioned to pass 2020-12 and Amy Wiselely seconded it
All 6 council approved by saying yes

Approve ordinance 2020-11 to appropriate additional cares funds for \$12,792.

A motion was made by Dan Fellrath and Amy Wiselely seconded it

All 6 Council passed

Motion to adjourn the meeting at 8:04 pm was made by Melissa Caudill and Amy Wiseley seconded.

All 6 said yes

MAYOR

FISCAL OFFICER