

# VILLAGE OF VANLUE

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124 Center St. ~ P.O. Box 77 ~ Vanlue, OH 45890  
Phone 419-387-7745

**Robert Brooks, (Mayor)**

**Melinda Boyd, (Fiscal Officer)**

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## **September 28, 2020 Council Meeting**

On September 28, 2020 Council met in regular session at the Vanlue Community Park building and was called to order by Mayor Robert Brooks at 7:00 PM.

### **Roll call by Mayor Brooks of Council Members:**

Amy Wiseley  
Dan Fellrath (P)

Jeri Wenger  
Melissa Sunderhaus

Ann Burrell  
Melissa Caudill

### **Village Employees in attendance:**

Melinda Boyd (Fiscal Officer)  
Leo Hendricks (Village Administrator)  
James Hunter (Water/Sewer Operator)

### **Village Residents in attendance were:**

Sharon May, a resident of the Village and spokesperson for the Park was present.

**All reports, minutes and agendas are given to Council prior to the meeting so they can be reviewed by Council members and the Mayor. The same reports are available to the public at the meeting.**

The reading of and a motion to accept the minutes of the September 28, 2020, meeting was made by Jeri Wenger and Dan Fellrath seconded it.

All 6 Council members accepted and responded yes.

Reading of and motion to accept the agenda for the September 28, 2020 meeting was made by Ann Burrell Amy Wiseley seconded it

All 6 Council Members present accepted and responded yes.

Reading of and a motion to accept the payment of the bills as presented  
Melissa Sundherhaus motioned to accept and Dan Fellrath seconded it.  
All 6 Council Members present accepted and responded yes.

Reading and motion to accept the financial documents/bank reconciliation/fund summary as presented.

Amy Wiseley motioned to accept and Melissa Sunderhaus seconded it.  
All 6 Council Members present accepted and responded yes.

### **Public Participation:**

### **Departmental Reports:**

#### **VCO Sharon May:**

- Sharon May informed Council that the Park purchased with their 2019 grant money a ten spin for the play area.
- The black top has been sealed and is complete
- The football team is coming to the park to cut the perennials down
- Memorial bricks can still be purchased for \$90.00
- The Park will have their fireworks on October 17, 2020 at 9 pm. That day is also the virtual reverse raffle at 7 pm and food will be available starting at 6 pm.
- Trick or Treat is October 29, 2020. Costume judging will be at 6 pm at the park and the parade starts at 6:15 pm from the park. Trick or Treat is from 6:30 – 8 pm. Food will be available at the park when families are done Trick or Treating. The food will be served due to the covid concern. Social distancing will be practiced as well.
- Sharon mentioned a grant that the park may get and the VCO would like to build a small building connected to the main shelter house to store the tables and chairs in. Leo stated it should be a standalone due to the Commercial building rules.

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#### **Water operator, Jim Hunter:**

- Met with Leo to review expenses for CY 2021
- Hydrants will need flushed yet this fall as well as exercise all valves.

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#### **Sewer,**

#### **Brad Ellerbrock, Maintenance**

- Mowing
- Spraying for weeds

### **Village Administrator, Leo Hendricks:**

- Performed 3 OUPS utility locates.
- Spoke with Soil conservation; Water and they said the Bright/Corbin ditch is on a maintenance program and is slated for dipping and tree removal later this year. They will be removing trees along the south side of the lagoons next to the chain link fence.
- Spoke with several other communities on credit card payments for utilities. Seeing a wide range of “convenience fees” being charged. Other villages are using third party companies to collect the fees and monies, with the fees tacked on to the consumer’s bills. Still gathering information.
- Purchased items funded by the PEP Grant in the amount of \$1000.00.
- Working on funding from the CARES Act and how it can be used for Covid-19 related expenses. Currently the Village has over \$44,000.00 to spend. Targeted areas are the Village Park and Vanlue Fire Department and Village Operations. A resolution was presented at the meeting and signed to considered for these funds. Any unspent monies are to be returned to the Auditor by a specific date.
- Phase II was completed September 25, 2020. The 18” single culvert tile at Roger Lessig’s was replaced with 2 24” culvert tiles. This increased the culvert capacity by 3 – ½ times. This was all covered by the flood mitigation funds.
- Worked with Brad to fix the gate at the water plant
- Wand has been sent in for repairs. Water/sewer bills were estimated in September.
- There was 1 delinquent disconnect. Payment received and turned back on.
- Worked with Brad and trimmed trees at the borrow pit area. Hauled 8 dump truck loads of brush to the burn pile. Still have 3 trees to remove.
- Working with Brad and removed waste dirt/stone material from lagoon area for fill at Heritage Elevator property. Hauled 15 dump truck loads out.
- Installed separate lock for hunters/trappers at lagoon site for controlled access
- Working with Larry Monday and Amy Wiseley on a Hometown Heroes Veteran’s Banner project like Carey and Findlay. Amy is working with AEP on the pole survey and reached an agreement for use of the poles. The program is being headed up by Larry Monday with the VCO and several Community Members agreeing to serve on the committee. Plans to be in place by Memorial Day 2021.
- Installed a catch basin riser at Seth Arnold’s on Crawford Street
- Plans to repair North Street the week of September 28<sup>th</sup>.
- Working with Brad on test running and familiarization of the leaf vac in preparation for fall leaf harvest.

### **Zoning Robbie Brooks:**

- Jeremy Kloepfer asked Council/zoning if the Park could put in a driveway back to the ball diamonds, going from North of the bathrooms and along the fence on the side of the park. The park had received a donation for this to be done. Council approved and Leo will locate the water main.

- Dan Roberts applied for a permit for an addition at 116 W North St
- Steve May applied for a permit to replace existing fence and to replace wood deck with a concrete patio.

### **Committee Reports:**

#### **Streets & Sidewalks – Amy Wiseley**

- Working with Larry Monday and Leo Hendricks on the Veteran banner project.
- Amy has received numerous complaints regarding Blanchard Street between North and Main St. There are several bad potholes. Leo stated possibly using the permissive license fees to repair this street.
- The Street signs need to be replaced due to the wearing of the current ones. Plus, new ones are a bit bigger and easier to read.
- The curbs are currently at the bottom of the list for repairs
- There are 4 residences that need sidewalks replaced. They are all on East Main at 212, 214, 321 and 325 East Main. Amy will talk to the property owners and inform them of the money set aside for these to be replaced. The Village pays for materials, but the residents have to pay for labor. A safe route for kids to walk to school is needed and for frequent walkers. This is a worry.

#### **Finance– Melissa Sunderhaus**

- All is ok.

#### **Community and Public relations– Melissa Caudill**

- Nothing new

#### **Buildings and Grounds: Jeri Wenger:**

- The office and garage had a few leaks and Dave Ward was called and he came and resealed the seam areas. Have not had any leaks since.

#### **Records - Dan Fellrath**

- Dan asked since he has his CCW, can he carry at the meeting? Council voted and agreed to allow 2 people to carry at a meeting. Ann Burrell motioned to approve CCW and Jeri Wenger seconded it. All Approved that Jeri Wenger and Dan Fellrath can carry at a meeting since they are on opposite sides of the room.

### **Trees Ann Burrell:**

- The Park has a pine tree leaning and Wards will be looking at to get us an estimate.
- Judy Jameson has a tree that the roots are coming up and pushing the sidewalk. Leo Hendricks informed Council that it is the property owners responsibility to cut the roots.

### **Mayor Brooks old business:**

- Status of the Pine tree at the park?
- 2 applications received for the zoning person. 1 was discussed at the last meeting. Copies of the 2<sup>nd</sup> one is in your packets.

### **Mayor Robert Brooks New Business:**

- Next Council meeting October 26, 2020 at 7:00 pm at the Village Park.

### **Fiscal Officer Melinda Boyd Report**

- 28 dozen Donuts will be supplied for Trick or Treat. Melissa Caudill will order and Mindy will pick up.
- The delinquents have been turned into the Auditor
- Sheldon Gas recovery cost increased to .37551
- The CD is due on November 12, 2020.
- The wand came back on September 28, 2020

Approve Resolution No. 04- 2020 request CARES Act Funds  
A motion was made by Dan Fellrath and seconded by Jeri Wenger  
Ordinance approved 6-0

Approve Ordinance 2020-08 Creating and activating Fund 2151-419-0000 and receive CARES Act Funds. Melissa Caudill motioned to approve and Amy Wiseley seconded the motion  
The ordinance passed 6-0

Approve Ordinance 2020-09 to appropriate money from Fund 2151-419-0000  
Ann Burrell motioned to accept and Dan Fellrath seconded.  
Ordinance passed 6-0

Approve Resolution 03-2020 adopting the 5- year update of the solid waste management plan of Hancock County.  
A motion was made by Melissa Sunderhaus and seconded by Ann Burrell  
Approved 5-0

Approve ordinance 2020-07 to file a proof of claim in the Purdue Bankruptcy  
Melissa Caudill motioned to approve and Amy Wiseley seconded.  
Approve 5-0

Motion to adjourn the September 28, 2020 meeting at 7:56 pm was made by Amy Wisely and  
seconded by Jeri Wenger.  
All 6 said yes

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**MAYOR**

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**FISCAL OFFICER**